

Economy, communities and corporate

Geoff Hughes - Director

To: All members of the Council

our ref: Council - 9 March 2018

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1 March 2018

Dear Councillor,

You are hereby summoned to attend the meeting of the Herefordshire Council to be held on **Friday 9 March 2018** at the Council Chamber, The Shire Hall, St Peter's Square, Hereford, HR1 2HX at **10.00 am** at which the business set out in the attached agenda is proposed to be transacted.

Yours sincerely

*C Ward***Claire Ward****Solicitor to the council**

AGENDA

Council

Date: **Friday 9 March 2018**

Time: **10.00 am**

Place: **Council Chamber, The Shire Hall, St Peter's Square,
Hereford, HR1 2HX**

Notes: Please note the time, date and venue of the meeting.

For any further information please contact:

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Agenda for the Meeting of the Council

Membership

Chairman

Vice-Chairman

Councillor DB Wilcox

Councillor PJ Edwards

Councillor SP Anderson

Councillor BA Baker

Councillor WLS Bowen

Councillor H Bramer

Councillor ACR Chappell

Councillor MJK Cooper

Councillor PGH Cutter

Councillor CA Gandy

Councillor KS Guthrie

Councillor DG Harlow

Councillor EL Holton

Councillor TM James

Councillor AW Johnson

Councillor JLV Kenyon

Councillor MD Lloyd-Hayes

Councillor RI Matthews

Councillor MT McEvelly

Councillor PD Newman OBE

Councillor CA North

Councillor AJW Powers

Councillor P Rone

Councillor A Seldon

Councillor WC Skelton

Councillor D Summers

Councillor LC Tawn

Councillor SD Williams

Councillor PA Andrews

Councillor JM Bartlett

Councillor TL Bowes

Councillor CR Butler

Councillor EE Chowns

Councillor PE Crockett

Councillor BA Durkin

Councillor DW Greenow

Councillor J Hardwick

Councillor EPJ Harvey

Councillor JA Hyde

Councillor PC Jinman

Councillor JF Johnson

Councillor JG Lester

Councillor PP Marsh

Councillor RL Mayo

Councillor SM Michael

Councillor FM Norman

Councillor RJ Phillips

Councillor PD Price

Councillor AR Round

Councillor NE Shaw

Councillor J Stone

Councillor EJ Swinglehurst

Councillor A Warmington

Agenda

(The meeting will be preceded by prayers.)

		Pages
1.	APOLOGIES FOR ABSENCE To receive apologies for absence.	
2.	DECLARATIONS OF INTEREST To receive any declarations of interest by Members in respect of items on the Agenda.	
3.	MINUTES To approve and sign the Minutes of the meeting held on 26 January 2018.	9 - 28
4.	CHAIRMAN, LEADER AND CHIEF EXECUTIVE'S ANNOUNCEMENTS To receive the Chairman, Leader and Chief Executive's announcements.	29 - 32
5.	ELECTION OF LEADER OF THE COUNCIL To elect the Leader of the Council.	
6.	QUESTIONS FROM MEMBERS OF THE PUBLIC To receive questions from members of the public. <i>Deadline for receipt of questions is 5:00pm on Tuesday 6 March 2018.</i> <i>Accepted questions will be published as a supplement prior to the meeting.</i>	
7.	QUESTIONS FROM MEMBERS OF THE COUNCIL To receive questions from members of the Council. <i>Deadline for receipt of questions is 5:00pm on Tuesday 6 March 2018.</i> <i>Accepted questions will be published as a supplement prior to the meeting.</i>	
8.	COUNCIL TAX SETTING To approve the council tax amounts for each category of dwelling in Herefordshire, including precepts from West Mercia Police, Hereford and Worcester Fire Authority and Herefordshire parishes for the financial year 2018/19.	33 - 52
9.	LEADER'S REPORT TO COUNCIL To receive a report from the Leader on the activities of the executive (cabinet) since the meeting of Council on 13 October.	53 - 72
10.	NOTICES OF MOTION UNDER STANDING ORDERS To consider Notices of Motion.	73 - 76
11.	FULL COUNCIL MEETING DATES 2018/19 The next meeting of the full Council is the annual meeting which takes place on 25 May 2018 at 10.30 a.m. To agree the schedule of forthcoming full Council meeting dates as set out below: 13 July 2018 12 October 2018 1 February 2019 8 March 2019 24 May 2019	

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YOU HAVE A RIGHT TO: -

- Attend all Council, Cabinet, Committee and Sub-Committee meetings unless the business to be transacted would disclose 'confidential' or 'exempt' information.
- Inspect agenda and public reports at least five clear days before the date of the meeting.
- Inspect minutes of the Council and all Committees and Sub-Committees and written statements of decisions taken by the Cabinet or individual Cabinet Members for up to six years following a meeting.
- Inspect background papers used in the preparation of public reports for a period of up to four years from the date of the meeting. (A list of the background papers to a report is given at the end of each report). A background paper is a document on which the officer has relied in writing the report and which otherwise is not available to the public.
- Access to a public register stating the names, addresses and wards of all Councillors with details of the membership of Cabinet and of all Committees and Sub-Committees.
- Have a reasonable number of copies of agenda and reports (relating to items to be considered in public) made available to the public attending meetings of the Council, Cabinet, Committees and Sub-Committees.
- Have access to a list specifying those powers on which the Council have delegated decision making to their officers identifying the officers concerned by title.
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Please do not allow any items of clothing, etc. to obstruct any of the exits.

Do not delay your vacation of the building by stopping or returning to collect coats or other personal belongings.

The Chairman or an attendee at the meeting must take the signing in sheet so it can be checked when everyone is at the assembly point.

Minutes of the meeting of Council held at Council Chamber, The Shire Hall, St Peter's Square, Hereford, HR1 2HX on Friday 26 January 2018 at 10.00 am

Present: Councillor DB Wilcox (Chairman)
Councillor PJ Edwards (Vice-Chairman)

Councillors: SP Anderson, PA Andrews, BA Baker, JM Bartlett, WLS Bowen, TL Bowes, H Bramer, CR Butler, ACR Chappell, E Chowns, MJK Cooper, PE Crockett, PGH Cutter, BA Durkin, CA Gandy, KS Guthrie, J Hardwick, DG Harlow, EPJ Harvey, EL Holton, JA Hyde, TM James, PC Jinman, AW Johnson, JF Johnson, JLV Kenyon, JG Lester, MD Lloyd-Hayes, PP Marsh, RI Matthews, RL Mayo, MT McEvilly, SM Michael, PD Newman OBE, FM Norman, CA North, RJ Phillips, AJW Powers, PD Price, P Rone, AR Round, A Seldon, NE Shaw, J Stone, D Summers, EJ Swinglehurst, A Warmington and SD Williams

In attendance: Councillors

Officers: Chris Baird, Annie Brookes, John Coleman, Geoff Hughes, Alistair Neill, Martin Samuels and Claire Ward

37. CHAIRMAN'S WELCOME

The Chairman welcomed new members, Councillors SP Anderson and EE Chowns, elected since the previous meeting of the full Council.

38. APOLOGIES FOR ABSENCE

Apologies were received from Councillors Greenow, Skelton and Tawn.

39. DECLARATIONS OF INTEREST

Agenda item no. 8: Motions on notice

Councillor WLS Bowen declared a non-pecuniary interest as a recipient of a war disability pension.

Councillor JLV Kenyon declared a non-pecuniary interest as a recipient of a military pension.

Agenda items 10, 11 and 12: Capital Programme 2018/19; Setting the 2018/19 budget and updating the medium term financial strategy; and pay policy statement 2018.

Councillor RJ Phillips declared a non-pecuniary interest as Vice Chairman of the Local Government Association's National Joint Council.

40. MINUTES

It was suggested that there was an omission from the minutes of the previous meeting concerning remarks made by Councillor AJW Powers in respect of the responsibilities of cabinet members. The Chairman ruled that the point raised was not material to the decisions of Council at the meeting therefore there would not be an amendment to minutes to include the matter. Members were reminded that questions regarding the accuracy of the minutes or proposed amendments should be raised with the monitoring officer by 9.30 a.m. on the morning of the meeting.

The framing of the minute of Councillor EPJ Harvey's question to the Leader concerning the framework agreement for Blueschool House was felt to be misleading. The use of the term 'preferred contractor' suggested there was a choice of contractors for selection from the framework agreement; the outcomes of the internal audit report had shown there was only one contractor on the agreement. The Chairman ruled that the point raised was not material to the decisions of Council at the meeting therefore there would not be an amendment to minutes to include the matter.

It was noted that both the points referred to would be identified in this meeting's minutes. The Chairman then put the original minutes to the meeting and it was:

RESOLVED: That the minutes of the meeting held on 13 October 2017 be confirmed as a correct record and signed by the Chairman.

41. CHAIRMAN AND CHIEF EXECUTIVE'S ANNOUNCEMENTS

Council noted the Chairman and Chief Executive's announcements as printed in the agenda papers.

The Chairman made reference to the Commonwealth Service planned to mark the conclusion of the Queens activities overseas and the weeping window poppy display which would be exhibited at Hereford Cathedral.

The Chief Executive provided an update on the continuous-performance improvement programme at the council, recent peer reviews, the performance of the county in year one phonics, the assessment of the care quality commission and latest totals of followers on social media facilities at the Council.

42. APPOINTMENTS TO COUNCIL COMMITTEES

Council considered a report by the Solicitor to the Council concerning: a calculation of proportionality following recent by elections; the appointment of the Vice Chairman of the Employment Panel; and a confirmation of the functions of the committees at the Council to enable the Audit and Governance Committee to undertake the role of the accountable body in respect of the new university in Hereford.

The Solicitor to the Council introduced the report and explained that the Council had agreed to act as the accountable body for the new university. Following a review by the General Scrutiny Committee it had been recommended that the governance and risk management functions of the Audit and Governance Committee fulfilled the role of an

accountable body. As the functions already fell within the remit of the committee it was recommended that the item would be added to its work programme.

Confirmation was requested that there would be no financial exposure to the Council as a result of the arrangements. The Leader confirmed that the Council was not responsible or liable for the finances of the new university but would oversee the use of grants from central government and ensure that money was used in accordance with funding agreements.

The confirmation of committee functions at the council and the calculation of proportionality was put to the vote; Council voted to approve the recommendations.

The Leader proposed and Councillor JG Lester seconded the appointment of Councillor RJ Phillips as Vice Chairman of the Employment Panel. Council voted to approve the appointment.

Resolved – that:

- a) **The existing functions of committees are confirmed as sufficient to supervise the discharge of accountable body functions in relation to public funding supporting the establishment of a new university in Hereford;**
- b) **The allocation of committee seats to political groups as contained in paragraph 13 of the officer report is agreed; and**
- c) **Councillor RJ Phillips is appointed as the Vice Chairman of the Employment Panel.**

43. QUESTIONS FROM MEMBERS OF THE PUBLIC (Pages 11 - 16)

A copy of the public questions and written answers, together with supplementary questions asked at the meeting and their answers, is attached to the Minutes at appendix 1.

44. QUESTIONS FROM MEMBERS OF THE COUNCIL (Pages 17 - 20)

A copy of the Member questions and written answers, together with supplementary questions asked at the meeting and their answers, is attached to the Minutes at appendix 2.

45. NOTICES OF MOTION UNDER STANDING ORDERS

A point of order was raised regarding the agenda item on motions which at the budget meeting should be time critical or relate to an item on the agenda. The Chairman confirmed that the motion on blue badges had been accepted for discussion at the budget meeting as it had been deferred at the previous meeting on 13 October 2017.

Council considered a notice of motion concerning the waiving of the blue badge fee for recipients of a war pension.

In moving the motion Councillor MT McEvilly made the following points:

- The military covenant committed the Council to help military veterans.

- Meetings with various local groups, including GPs had been undertaken and the proposed waiving of the fee in the motion had been identified as an effective measure to support military veterans.

The following principal points were raised by members in the debate:

- The gesture was perceived as charity which military veterans did not want; they would rather the application process was simplified;
- The proposal in the motion was felt to be a gesture of goodwill which demonstrated to military veterans that they were valued;
- The proposal involved the removal of a nominal administrative fee to a small group of individuals in the county. The financial implications were minimal; and
- A change was sought to the motion to request that the application process for blue badges for those residents in receipt of a war pension was simplified if possible. The suggested change was accepted by the proposer of the motion.

In seconding the motion Councillor P Rone commented that, despite reservations concerning the proposed change to the motion, he accepted it.

The amended motion was put to the vote and agreed by a majority of Council.

Resolved – that: In the spirit of the military covenant, to which Herefordshire Council is a signatory, the Executive is asked to consider that residents in receipt of a war pension who are also entitled to receive a blue badge have the £10 fee waived and, if possible, the application process simplified.

46. COUNCIL TAX REDUCTION SCHEME 2018/19

Council considered a report by the Leader of the Council to agree the Council Tax Reduction Scheme for 2018/19.

The Leader introduced the report and moved the Council Tax Reduction Scheme for 2018/19 as set out in the papers. The reduction scheme for 2018/19 was unchanged from the scheme in place during 2017/18.

The Cabinet Member for Finance, Housing and Corporate Services seconded the Council Tax Reduction Scheme for 2018/19 and explained that the introduction of Universal Credit during the year would be carefully monitored and the impact on council tax default assessed.

Members made the following points in the debate that followed:

- How women affected by the change to retirement age would be informed of the scheme and how to apply for a council tax reduction? How hardship applicants would be made aware of how to apply for a reduction? *The Cabinet Member Finance, Housing and Corporate Services explained that the scheme would be highlighted through Housing Associations and charities such as Age UK.*
- What enquiries had been undertaken into the potential implications of Universal Credit and what had been the experience of other areas, including rates of arrears, where it had already been introduced? It was noted that levels of appeals had increased in areas where Universal Credit had been introduced. *The Cabinet Member and the Section 151 officer were not aware of the effect of Universal Credit on debtor figures. All applicants to the scheme were provided with advice and the new hub in Hereford consisting of Department of Work and Pension Staff and Herefordshire Council staff would enable the scheme to be publicised more widely.*

A named vote was held to agree the Council Tax Reduction Scheme set out in the report.

The scheme was approved 49 votes in favour, 0 votes against and 0 votes to abstain.

For (49): Councillors SP Anderson, PA Andrews, BA Baker, JM Bartlett, WLS Bowen, TL Bowes, H Bramer, CR Butler, ACR Chappell, EE Chowns, MJK Cooper, PE Crockett, P Cutter, BA Durkin, PJ Edwards, CA Gandy, KS Guthrie, J Hardwick, DG Harlow, EPJ Harvey, EL Holton, JA Hyde, PC Jinman, AW Johnson, JF Johnson, J Kenyon, JG Lester, MD Lloyd-Hayes, PP Marsh, RI Matthews, RL Mayo, MT McEvelly, SM Michael, PD Newman, FM Norman, CA North, RJ Phillips, AJW Powers, PD Price, P Rone, AR Round, A Seldon, NE Shaw, J Stone, D Summers, EJ Swinglehurst, A Warmington, DB Wilcox, SD Williams.

Against (0)

Abstentions (0)

Resolved – that the Council Tax Reduction Scheme for 2018/19, in appendix 2 of the papers, is approved.

47. CAPITAL PROGRAMME 2018/19

Council considered a report by the Leader of the Council setting out the proposed Capital Programme for 2018/19. The report was introduced by the Cabinet Member Finance, Housing and Corporate Services who moved the Capital Programme 2018/19 as set out in the papers and explained that the schedule in appendix 3 had been changed from earlier years to improve the presentation of the schemes. The Leader seconded the Capital Programme as contained in the papers.

Members made the following points in the debate that followed:

- The change to the presentation of the figures was welcomed but it was felt that further detail was required to enable members to scrutinise the Capital Programme and propose alternative budgets. Greater detail regarding those schemes up to £500k was also requested. *The Leader confirmed that he would work with the cabinet member and the Section 151 Officer to provide detail on the schemes as the year progressed.*
- Concern was expressed regarding development partnership activities and the amount of money that it was proposed would be provided to a preferred partner. The obligations of the council to the preferred partner were queried. *The Leader confirmed that projects would go out to open tender to select a development partner but there was no obligation to contract those organisations involved in the early stages of working on proposals and producing plans.*
- A project from the current year had overspent significantly and a greater level of monitoring and scrutiny of spend on capital projects was urged in the forthcoming year.
- The future of the street lighting scheme was queried. *The Cabinet Member Finance, Housing and Corporate Services confirmed that all LED lights had now been installed and the scheme had concluded.*
- Detail regarding the stage reached in the development of the New Model Farm at Ross-on-Wye was requested. *The Leader confirmed that the Council would be*

- kept advised on progress with the New Model Farm scheme. The Cabinet Member Economy and Communications explained that a planning application for employment elements on the site would be brought forward in February 2018.*
- The investment in the A44 was welcomed and it was hoped this could be financed through money from the Challenge Fund. Greater flexibility between the revenue and capital budget was suggested to address the need for road maintenance.
 - There was reference to the gypsy and traveller pitch development contained in the proposed schemes but this did not include a temporary stopping site which had been recommended by the General Scrutiny Committee.
 - It was questioned whether the proposed expenditure on disabled and independent living facilities was to mitigate the closure of the Redhill centre and whether this formed part of the savings proposals. *The Cabinet Member Health and Wellbeing confirmed that the disabled facilities grant would be means tested and it was likely that some individuals using the Redhill centre would be provided with facilities financed through the fund. The Redhill centre would continue to provide care services until it became vacant when it could then be considered for asset disposal.*
 - The level of slippage reported in appendix 2 in the papers was highlighted. Detail regarding the reasons for the slippage and why it was accelerating was requested. The reallocation of funding between projects was queried. *The Cabinet Member Finance, Housing and Corporate Services explained that the slippage of schemes could be for a variety of reasons including planning issues or delays with procurement processes. It was confirmed that governance arrangements for the Capital Programme did not allow for the reallocation of spending from one project to another.*
 - The importance of prudential borrowing was raised particularly in light of the Commons briefing on borrowing and debt. *The Cabinet Member for Finance, Housing and Corporate Services explained that in order to finance capital spend borrowing was required. The Section 151 Officer approved borrowing and members would approve the treasury management strategy to agree the limits within which borrowing could occur.*
 - Concern was expressed regarding the use of the term 'political support' on the scoring table for schemes in the report; this was felt to be misleading and the title of the column should be amended. *The Leader agreed to discuss with the Cabinet Member for Finance, Housing and Corporate Services and the Section 151 Officer.*

A named vote was conducted on the capital programme, as set out in the report.

The capital programme was approved 39 votes in favour, 7 votes against and 4 votes to abstain.

For (39): Councillors SP Anderson, PA Andrews, BA Baker, WLS Bowen, TL Bowes, H Bramer, CR Butler, ACR Chappell, MJK Cooper, PE Crockett, P Cutter, BA Durkin, PJ Edwards, CA Gandy, KS Guthrie, J Hardwick, DG Harlow, EL Holton, JA Hyde, TM James, PC Jinman, AW Johnson, JF Johnson, JG Lester, RI Matthews, RL Mayo, MT McEvilly, PD Newman, CA North, RJ Phillips, PD Price, P Rone, AR Round, A Seldon, NE Shaw, J Stone, EJ Swinglehurst, DB Wilcox, SD Williams.

Against (7): EPJ Harvey, J Kenyon, MD Lloyd-Hayes, SM Michael, AJW Powers, D Summers, A Warmington.

Abstentions (4): JM Bartlett, EE Chowns, PP Marsh, FM Norman,

Resolved – that the proposed Capital Programme for 2018/19, in appendix 3 in the papers, is approved.

48. SETTING THE 2018/19 BUDGET AND UPDATING THE MEDIUM TERM FINANCIAL STRATEGY

Council considered a report by the Cabinet Member Finance, Housing and Corporate Services; Setting the 2018/19 Budget and Updating the Medium Term Financial Strategy. The cabinet member introduced the report and moved the budget as set out in the papers. He made the following points:

- The budget had taken account of the social care precept of 2%;
- The savings proposed in the budget ensured that a balanced budget would be achieved;
- The budget included arrangements for an increase in the level of reserves;
- The concerns of the auditors were raised and the opinion that small authorities were at greater risk from poor local economic performance;
- It was confirmed that the final effect of the Business Rates Retention Scheme on the county was not yet known;
- An additional £2million had been allocated to the budget of the Children's Wellbeing Directorate which would help support looked after children;
- Road improvements in Herefordshire were a priority in the budget;
- The supplement published after the despatch of full Council papers was raised which provided a corrected version of the graph concerning the base budget position in the Medium Term Financial Strategy;
- The budget had been considered through the General Scrutiny Committee and at Cabinet; and
- The final detail concerning the settlement from government was awaited. The Section 151 Officer had a proposed delegation in the budget to make changes in accordance with the final settlement.

The Leader seconded the budget as set out in the papers and explained that deliberations over the precept had been prolonged. It was felt that the proposed precept was correct to meet the pressures of social care on the county. It was acknowledged that 76% of the budget would be spent on care costs.

The leader of the Its Our County (IOC) Group made the following observations:

- Herefordshire was suffering as a consequence of austerity and city-focused government policies;
- The difficulties faced by the county were outlined in a recent report from the County Council Network; and
- Health and social care integration; support for small and medium sized enterprises (SMEs); recognition of creativity; and 21st century transport solutions and sustainability were raised as priorities for the IOC group.

The leader of the Independent Group made the following observations:

- The budget proposed contained significant risk: borrowing was becoming unmanageable and there were few assets to rely upon in future. Significant savings had been achieved but mismanagement of contracts had been wasteful and costly;
- Increases in council tax and car parking charges were significant burdens for people at a time when wages were virtually frozen; and

- The investment in the enterprise zone needed to realise well-paid jobs in the county but there was no evidence this was happening.

The leader of the Green Group made the following observations:

- Withdrawal of central government funding and the ideology of the current administration at the Council had compounded problems in the county;
- The budgets that were set by Council would balance on paper but in reality often became overspent;
- Increasing parish precepts to provide for withdrawn council services placed a further financial pressure on local residents;
- The prioritisation of road building ahead of maintenance was an example of outmoded thinking at the Council;
- Herefordshire as an agricultural county relied upon SMEs involved in food and tourism industries which should be supported; and
- It was hoped that the new university students would provide an impetus to the local economy.

The leader of the Liberal Democrat Group made the following observations:

- The increase in the precept would place an additional financial burden on the residents of Herefordshire but it must be recognised that the need for the increase had resulted from a lack of investment in social care from central government; and
- Concerns were expressed about the level of borrowing proposed.

Members made the following comments in the debate that followed:

- In future years the draft budget should be considered by each of the scrutiny committees rather than General Scrutiny Committee alone;
- It was noted that the reserves had been depleted and subsequently built-up through the sale of assets. There was concern that the disposal of assets could affect the ability to borrow in the future. Greater risk management monitoring of the reserves was urged to ensure adherence to the principle of maintaining a minimum level of 3-5%. *The Leader confirmed that £11 million existed in the reserves and the receipts from the sale of the small holdings had not been added to revenue reserves, the receipts were included in the capital programme allocated to the development partner activities;*
- The prospect of a precept of 5.9% was raised which would increase the core funding for statutory services. This was in accordance with the outcomes of the budget consultation;
- To respond to the pressures faced by the county improvements to support growth were highlighted including improvements to infrastructure in the form of new highways and to broadband provision. *The Leader confirmed that future settlements from Amey would be dedicated to capital spending on roads.*
- The increase in the precept would be a pressure on local residents and detail of what the Cabinet was doing to lobby central government to support local councils was requested. *Regular discussions and conversations took place with government ministers and local MPs to promote the cause of the county. This had recently contributed towards the Midlands Engine decision.*
- The precept of 4.9% was reasonable; it was a balance between what people could afford and meeting the cost of council services;
- The impact of the collapse of Carillion on the Council was raised. *The Leader confirmed that there was no exposure to the Council from Carillion entering administration.*
- Future pressure for the county and the Council included the withdrawal of farm subsidies after Brexit and health and social care costs. The current pressures on the

budget from social care were significant and the proportion of the budget dedicated to care costs was substantial.

- Parish Councils were likely to increase precepts and the Council precept had been proposed without an understanding of the police precept for 2018/19.
- A full break down of the spending on the new City Link Road was requested. *The Leader confirmed that this would be provided.*
- It was queried how poverty would be alleviated in rural areas. *The Leader outlined how growth in the county through developing infrastructure and supporting economic development would seek to increase prosperity.*

The Cabinet Member for Finance, Housing and Corporate Services closed the debate and stated that there had been a number of good points made and that it was appropriate and reasonable to propose an increase to the precept of 4.9%

A named vote was then held on the motion proposing the budget set out in the papers.

The 2018/19 Budget and The Medium Term Financial Strategy was approved 41 votes in favour, 1 vote against and 6 votes to abstain.

For (41): Councillors SP Anderson, PA Andrews, BA Baker, WLS Bowen, TL Bowes, H Bramer, CR Butler, ACR Chappell, MJK Cooper, P Cutter, BA Durkin, PJ Edwards, CA Gandy, KS Guthrie, DG Harlow, EPJ Harvey, EL Holton, JA Hyde, TM James, PC Jinman, AW Johnson, JF Johnson, J Kenyon, JG Lester, PP Marsh, RL Mayo, SM Michael, PD Newman, CA North, RJ Phillips, PD Price, P Rone, AR Round, A Seldon, NE Shaw, J Stone, D Summers, EJ Swinglehurst, A Warmington, DB Wilcox, SD Williams.

Against (1): AJW Powers.

Abstentions (6): JM Bartlett, EE Chowns, PE Crockett, J Hardwick, RI Matthews, FM Norman.

Resolved - that:

a) the following is approved:

- i. the council tax base of 68,177.57 Band D equivalents;**
- ii. an increase in core council tax in 2018/19 of 2.9%**
- iii. an additional precept in respect of adult social care costs of 2% applied to council tax in 2018/19 resulting in a total council tax increase of 4.9%; increasing the band D charge from £1,376.50 to £1,443.95 for Herefordshire Council in 2018/19;**
- iv. a balanced 2018/19 revenue budget of £144.1m which includes**
 - 1. net spending limits for each directorate as at Appendix 3**
 - 2. a gross revenue budget of £241.2m (this excludes the dedicated school grant of £79m, after academies)**
 - a. Delegates to the section 151 officer the power to make necessary changes to the budget arising from any variations in central government funding allocations via general reserves;**
- v. the treasury management strategy at appendix 5;**
- vi. the medium term financial strategy (MTFS) at appendix 1 which incorporates the reserves policy, as determined by the section 151 officer as a prudent level of reserves; and**

- b) the section 151 officer is authorised to make necessary changes to the budget arising from any variations in central government funding allocations via general reserves.

49. PAY POLICY STATEMENT 2018

Council considered a report by the Chairman of the Employment Panel concerning the Pay Policy Statement for 2018. The Leader introduced the report and explained that it was a statutory responsibility for council to approve the publication of the statement. The Leader moved the Pay Policy Statement contained in the papers and Councillor Phillips seconded.

Members raised the following points in the debate which followed:

- The retention of the pay ratio of 10:1 between the highest and lowest paid employees at the Council was welcomed;
- Detail regarding whether the Council was paying women at the same rate as men for equivalent jobs was requested. *The Leader confirmed that a written response would be provided.*
- Information regarding the average gender pay gap between male and female employees was requested. *The Leader confirmed that a written response would be provided.*

The pay policy at appendix A was put to the vote and agreed by a majority of council.

Resolved – that the Pay Policy Statement at appendix A summarising council policies is approved.

The meeting ended at 1.35 pm

Chairman

Agenda item no. 6 - Questions from members of the public

Question Number	Questioner	Question	Question to
PQ 1	Dr Selfe, Leominster	How is the Council ensuring it has an independent support service for parents of children with Special Educational Needs and Disabilities as required by law; Children and Families Act, s 3(57)? Funding for the current independent service finishes in April, new funding has been made available from the DfE from December 2017 with an invitation to bid for contracts. How does the Council's budget ensure provision for this service?	Cabinet member young people and children's wellbeing
<p>Response</p> <p>The government is currently tendering for a single provider to deliver a national contract that will ensure that:</p> <ul style="list-style-type: none"> ▪ Children and young people with special educational needs and disabilities, or SEND, and their parents and carers in every council area have access to information, and impartial advice and support, covering SEND issues across education, health and social care; and ▪ Establish a national helpline – including a dedicated Freephone service – and access to online information, advice and support is available to families who have children and young people with SEND. <p>It is the government's intention that this service will be available from April 2018. In addition to this new national service, the council ensures that it provides a range of information through the Local Offer and through its own special educational needs services.</p>			
<p>Supplementary Question – Dr Selfe</p> <p>We have learned that government funding for an independent service may be forthcoming in April 2019 which is to be welcomed. But, unfortunately, the independent service will receive no funding from this April. How does the Council's budget ensure provision for this vital independent service in the interim period? The law requires provision of an independent service (Children and Families Act, 2014), and expressly states that Local Authority employees cannot be regarded as independent.</p>			
<p>Cabinet member response to supplementary question</p> <p>The arrangements currently provided by the council will remain until future funding decisions are made by the government.</p>			
PQ 2	Dr Whalley, Hereford	Blackmarston / Barrs Court / Westfield educate profoundly disabled children with complex medical needs. Two years ago they had full-time nurses – now they do not. This contravenes the Children and Families Act 2014 putting health and safety of vulnerable children at serious, and daily risk. Does 2017/18 budget expedite the Council's assumption of its proper responsibility to the education and care of these children and ensure funding for clinical nursing?	Cabinet member young people and children's wellbeing

Response			
<p>The support of children with clinical needs is the responsibility of Herefordshire Clinical Commissioning Group who I am advised are now recruiting to fill posts which will support all children with high levels of clinical need across the county but will largely be focussed on the three special schools mentioned.</p> <p>School nursing, which does not provide clinical support, is the responsibility of the council and all of the schools concerned will also have the appropriate allocation of school nursing.</p>			
Supplementary Question – Dr Whalley			
<p>The local authority as the ‘responsible commissioning body’ (Children and Families Act 2017 Section 25 and Section 26) has to ensure that the EHC Plan fully details the Education Health and Care needs of the child ensuring all agencies contribute to the plan and confirming precisely how they will make at least adequate provision i.e.:</p> <ul style="list-style-type: none"> - what is to be secured e.g. clinical nursing post/physiotherapy/occupational therapy/speech and language therapy; - by whom it is provided; and - how and when it is to be delivered. 			
Cabinet member response to supplementary question			
The point is noted and I am keen to ensure that such plans are in place.			
PQ 3	Mrs C Palgrave, How Caple	Destination Hereford Report 2016 showed significant car use reduction after investment of £4.97m promoting and enabling sustainable travel. Today, Council is being asked to authorize expenditure of over £5.38m in 3 years developing designs and obtaining consent for the “Bypass”. How does this deliver better value for money compared with investing further in sustainable travel across the whole City, including the East, where many junctions are over capacity (Amey 2010)?	Cabinet member Infrastructure
Response			
<p>It isn’t a case of either/or. Extensive analysis and studies undertaken identify that a bypass together with other improvements in the city centre are required to meet the objectives of the project which are to enable growth needed in Hereford and enable a healthier and safer city. Moving the A49 out of the city centre is the only way of restricting traffic in the city centre to allow for better walking and cycling facilities in the centre. Investing only in sustainable travel and junction improvements in place of a bypass would not. The upcoming consultation will enable us to gather views on the emerging proposals and will shape the kind of measures that could be delivered with the bypass which could include sustainable travel and junction improvements, if appropriate.</p>			
PQ 4	Mrs E Morawiecka, Breinton	From the report to Cabinet on Thursday 18 th January 2018 it appears that Herefordshire Council have spent £2.932 Million on developing routes for the Western Relief Road. How can officers incur this	Cabinet member finance, housing

		level of spend when the only traceable budget agreed by councillors for the Western Relief Road was just £600,000, approved by Cabinet at their meeting on 16 th June 2016.	and corporate services
Response			
<p>The June 2016 report authorised works to the value of £3.25m. The report recognised that in the event that £2.625m external funding was not fully secured consideration would need to be given to allocation of further funding. External funding of £890k has already been secured and there is still a live bid for external funding, the result of which is expected later in the spring. The project was included in the approved public realm annual plan. Authorisation of virement between approved budgets is carried out in accordance with finance procedure rules. Proposed use of reserves, if necessary, was reported to Cabinet on 18 January and will be formally approved as part of our normal quarterly budget monitoring cycle.</p>			
Supplementary Question – Mrs Morawiecka			
<p>Who in Herefordshire Council authorised contracts for over £2.932million to be spent on developing a Western relief road and was the council's procurement process followed in securing these contracts including requesting competitive tenders for the work?</p>			
Cabinet member response to supplementary question			
<p>A written response will be provided to the questioner by the 6 February.</p> <p>Written response sent on 5 February - <i>The Hereford Transport Package (Hereford bypass) development work was undertaken by BBLP and their sub consultants WSP. This work formed part of the Councils public realm annual plan in each year. The public realm contract was awarded to BBLP in 2013 following an OJEU procurement process.</i></p>			
PQ 5	Mrs Jackie Morris, Hereford	<p>The Capital programme shows the Hereford Transport package cost £510,000 in 2017/18. However the report to the Cabinet showed a total cost for 2017/18 of £2.122 million - £383,582 being taken from the Severe Weather Reserve.</p> <p>With recent accidents on rural roads, due to wintry conditions, who decided the Severe Weather Reserve should be used for a capital project for which Councillors had approved no formal budget and when?</p>	Cabinet member finance, housing and corporate services
Response			
<p>Use of the reserve has not yet been authorised, but was identified in the 18 January Cabinet report as a potential source of funding should the live external funding bid prove unsuccessful. Approval of virement between approved budgets is carried out in accordance with finance procedure rules. Proposed use of reserves was reported to Cabinet on 18 January and will be formally approved as part of our normal quarterly budget monitoring cycle. This will not impact on our ability to maintain gritting of our roads during severe weather, the cost of which is supported from base budget rather than reserves which are intended to cover exceptional circumstances.</p>			
Supplementary Question – Mrs Morris			

The budget consultation report shows that when asked about capital investment, 77% of respondents wanted investment in road maintenance and 50% wanted supporting/facilities for young people. Only 47% wanted investment in new roads. How does the proposal of an additional capital budget of over £2.45million for yet another new road for Hereford, with no proven benefit, respect the priorities of the electorate, particularly their preference for investment in road maintenance?

Cabinet member response to supplementary question

The results of the consultation response are acknowledged. Funding arising from the Amey litigation will be utilised for capital spending on roads.

PQ 6	Ms K Sharp, Hereford	<p>The Council's July 2017 Quarterly Monitoring Report (QMR) to the Dept for Transport shows a very different capital spending profile on the South Wye Transport Package to that included in the Herefordshire Council Agenda for today, under Capital Project Appendix 3.</p> <table border="1" data-bbox="533 539 1850 753"> <thead> <tr> <th></th> <th>Prior</th> <th>2017/18 Budget</th> <th>2018/19 Budget</th> <th>2019/20 Budget</th> <th>2020/21</th> <th>2021/22 onwards</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>Appendix 3</td> <td>3,612,000</td> <td>3,500,000</td> <td>14,000,000</td> <td>6,200,000</td> <td>8,317,000</td> <td>-</td> <td>35,629,000</td> </tr> <tr> <td>QMR July 17</td> <td>3,700,000</td> <td>1,545,000</td> <td>6,000,000</td> <td>12,000,000</td> <td>6,855,555</td> <td>4,900,000</td> <td>35,000,555</td> </tr> </tbody> </table> <p>Would the Cabinet member responsible please explain which figures are correct and why there is such a difference between the reports?</p>		Prior	2017/18 Budget	2018/19 Budget	2019/20 Budget	2020/21	2021/22 onwards	TOTAL	Appendix 3	3,612,000	3,500,000	14,000,000	6,200,000	8,317,000	-	35,629,000	QMR July 17	3,700,000	1,545,000	6,000,000	12,000,000	6,855,555	4,900,000	35,000,555	Cabinet member finance, housing and corporate services
	Prior	2017/18 Budget	2018/19 Budget	2019/20 Budget	2020/21	2021/22 onwards	TOTAL																				
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QMR July 17	3,700,000	1,545,000	6,000,000	12,000,000	6,855,555	4,900,000	35,000,555																				

Response

The figures quoted by the questioner are not correct summaries of either appendix 3 to the capital programme report or the quarterly monitoring report.

In appendix 3 the total figure is £35m. It would appear that the questioner has inadvertently omitted to take account of the negative figure of £629k shown in brackets in the 'brought forward' column.

The QMR figure for 2020/21 states £6,855,000 giving a total figure of £35m.

The profiling of spend has changed between the production of the two reports, and will continue to change as the programme progresses.

PQ7	Ms A Coda, Peterchurch	<p>With the likely closure of Redhill Rehabilitation Centre in the coming month what provisions, and financial arrangements, have been set in place, and planned for the future, to support the additional workload from patients who are more likely to be discharged directly to home? These will include some very vulnerable people needing to recover from serious injuries and re-enable despite often being very elderly and frail.</p>	Cabinet member health and wellbeing
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Response

The council are working closely with health partners to support the move to enable more people to go home once they are medically fit following hospital treatment rather than stay in a hospital bed. The impact of delaying the move home greatly impacts on the person's ability to recover and regain confidence and key skills, however Herefordshire will still have a large number of community beds and if someone has needs that are best met in one of these beds, they will be transferred to one.

PQ 8	Mr P Chapman, Breinton	The success of a new road must be predicated on reducing car use and congestion, but it is intended to build a vast housing development and resulting surgeries, schools and shopping centres. An obvious consequence is increased congestion in the city, especially in the East already at overcapacity. How much property-tax payer's money is identified to build the required new schools, health facilities, industrial estates and associated sustainable infrastructure?	Cabinet member infrastructure
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Response

The success of a bypass is not predicated solely on reducing car use and congestion. The delivery of the bypass as part of a package of measures will enable the growth of Hereford as we set out in our core strategy plan. New homes and new jobs at an expanded enterprise zone will help secure our future by retaining our young people and attracting new families to the city. A new university could transform this city. This growth cannot be delivered without new infrastructure. The new road will provide an alternative to a congested trunk road which goes right through the heart of the city impacting on homes, businesses and schools improving safety and air quality for these people.

The infrastructure for growth will not be delivered exclusively by the council but also by developers (home builders and industry) and central government departments using a variety of funding streams. The council's own investment plans and how these will be sourced are included in the capital programme and medium term financial strategy.

Supplementary Question – Mr Chapman

As a local resident living to the West of Hereford journey times would be increased greatly by the proposed road infrastructure and housebuilding. How does the council intend to improve general transport infrastructure and what work is being done for people living just beyond the outskirts of Hereford?

Cabinet member response to supplementary question

The bypass and the new crossing over the River Wye will allow Hereford to move forward and enable growth. To meet the cost of local services growth is required and the bypass is key to future growth. A conversation with Mr Chapman could be arranged.

Agenda item no. 7 - Questions from members of the council

Question Number	Questioner	Question	Question to
MQ 1	Councillor Chappell	With the closure of 'Hillside', and the expectation that patients will be discharged from hospital to their homes, will the cabinet member review the contracts in place with private home care providers, to ensure they have enough staff, can provide enough hours of care, have the resources to care for clients in their homes whilst allowing the council to secure contract efficiencies in line with savings proposals in the budget?	Cabinet member for health and wellbeing
<p>Response I refer to the answer provided to Ms Coda at public question number 7.</p>			
<p>Supplementary Question There is a shortage of full time care workers in Herefordshire The Council has half hourly care packages with private care home providers which causes huge logistical problems especially in the rural areas. There are several examples where care workers find a client who has fallen on to the floor some hours before they arrive. Having phones for an ambulance and made the client comfortable, are told to leave the client on the floor to go to the next client because their half hour contract with that client is up and there are no other care workers available. It is simply not acceptable to leave elderly, vulnerable people alone on the floor for what might be another hour before the ambulance arrives. With people being discharged directly from hospital to home and the need for care workers to comply with instructions from DN, physio, GPs over and above the personal care they have to give to their clients, it will not be possible for care workers to undertake the terms of their contract with Herefordshire Council. Will the cabinet member give an assurance that no client in receipt of a home care package with Herefordshire Council will be put at risk as a result of these contracts?</p>			
<p>Cabinet member response to supplementary question The intention is to make this happen. The building belongs to the authority but the services are the responsibility of the NHS. The Adults Wellbeing Scrutiny Committee considered the matter at its meeting on 25 January. Individuals in need of care recover better at home than in a care setting.</p>			
MQ 2	Councillor Crockett	Will the cabinet member please assure members that city centre sites, or others which the administrators of the proposed university show an interest in purchasing, will be disposed of in accordance with the treasury management strategy (to be approved at this meeting) and advertised for sale on the open market, ensuring that taxpayers of this county obtain full value for money, which is the duty of any public body?	Cabinet member for finance, housing and corporate services
<p>Response This is not a matter related to the treasury management strategy. The council has a duty to secure best value, and any decision to dispose of council owned land will be carried out in accordance with the council's corporate property strategy. That strategy sets out that the council may dispose of land at less than full market value, where it considers that the purpose for which the land is to be disposed of, is likely to contribute to the promotion or improvement of the economic, social or environmental wellbeing of the community.</p>			

MQ 3	Councillor Powers	In early 2017 DCLG provided £503k from its Community Housing Fund for Herefordshire Council “to build capacity within local groups [and] set up support hubs.” This was approved by Cabinet on 9 March. What applications have been received, from whom, and to what sum; of which how much has been approved, is pending or been disbursed, what remains in the fund and where is this shown in the budget?	Cabinet member for finance, housing and corporate services
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Response

In accordance with the decision taken by cabinet on 9 March 2017, to date £195k of the £503k allocation has been awarded to support five projects. I will provide a written response providing the detail requested but these include: a community self-build project for veterans in Leominster, a hostel extension in Hereford, and parish council projects in Llanwarne and Fownhope. A further £110k has been allocated to support training, housing needs analysis, and delivery capacity.

Applications are currently under consideration which, if approved would account for up to a further £126k and it is anticipated that the remaining £73k will be allocated in accordance with the scheme criteria before the end of the current financial year.

The Government has announced that the fund will be continue for a further three years but will be administered by Homes England and not by councils and therefore future provision is not reflected in the proposed budget.

Supplementary Question

Can the Cabinet Member state categorically that all monies granted or yet to be granted meet the criteria established by Cabinet in March 2017?

Cabinet member response to supplementary question

My understanding is that all schemes were approved subject to those requirements. Happy to meet with the councillor to review any schemes of particular interest.

MQ 4	Councillor Jinman	Mindful of the £4.1m rural grant from government and the reimbursement from a previous Council contractor, what is the message to the road users and council tax payers as to the spend for this coming year on rural road repair, reconstruction and preventive maintenance and how does that match any survey estimates of need given the deteriorating state of the roads in most of the rural areas of the county?	Cabinet member transport and regulatory services
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Response

The message to tax payers is that we are using the resources available to us in the most cost effective way to improve and sustain the overall condition of our roads. The condition surveys show that we have improved the overall condition of Herefordshire’s roads as a result of the substantial investment made in recent years. There is more work to do and today’s report on the capital programme considers the investment of a further £5.6 million into our roads and bridges throughout the county in the coming year. Herefordshire has the second highest road miles per head of population in England and we continue to pursue every funding opportunity available to help us improve the condition of our 2000 miles of roads by investing in road surfacing work and bridge repairs that will reduce longer term maintenance costs.

Supplementary question

What is the standard you are referring to (by which you measure improvement) when you say matters have improved? Has the norm against which you measure standards moved in the past 10 years to a new very poor standard?

Cabinet member response to supplementary question

This is a technical matter which requires a written response to the member and to be shared with all members.

MQ 5	Councillor Michael	Why are tenants of the council's land holdings on the Rotherwas Estate not being offered the opportunity to buy their own freehold before the land is sold by auction in London? Is this consistent with the treasury management strategy and asset disposal policies at the council?	Cabinet member for finance, housing and corporate services
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Response

This is not a matter related to the treasury management strategy.

As the report informing the decision to dispose of the freehold ground leases on this site set out, disposals are undertaken in accordance with the council's corporate property strategy. The council has a duty to secure best value. This is being achieved through open market disposals, which ensure that tenants have an opportunity to bid.

Supplementary question

Assurance is sought that all tenants are informed at the earliest opportunity when plots will be auctioned.

Cabinet member response to supplementary question

Property services at the Council inform tenants when the freehold to the land they are leasing is being taken to auction.

Chairman's Announcements – Council Meeting – 9th March 2018
Events attended by the Chairman/Vice Chairman since
the last Council meeting on 26th January 2018

12th February – Citizenship Ceremony –Town Hall

16th February – Shropshire Civic Heads Dinner – Ellesmere

22nd February – Young Farmers' Club Performing Arts Festival – Bishop's School

1st March – Memorial Service for the late Sir John Cotterell – Hereford Cathedral

4th March – Mayor of Bromyard's Community Service – St. Peter's Church, Bromyard

I would also ask Members to support Her Majesty's Lord Lieutenant of Herefordshire and me at the flag raising on Commonwealth Day – 12th March, with Members being asked to meet in the entrance hall of the Shire Hall at 9.45am. Light refreshments will be served afterwards.

I should also like to remind everyone that this year's Civic Service is to be held on 18th March in Hereford Cathedral at 3.30pm, with everyone needing to be seated no later than 3.20pm. The service is particularly dedicated to celebrate the Commonwealth, with the Commonwealth Leaders' Summit being held in England in April; something unlikely to be repeated for many years to come. The High Commissioner of Barbados will be giving the address. Light refreshments will be served after the service for all those who have returned their invitation acceptance slips.

Chief Executive's Announcements

The announcements from the Chief Executive will include the following:

- The annual canvass of households now complete, with nearly 2,000 more voters added to electoral roll.
- Balfour Beatty (BBLP) gritting 600 miles of priority/ 400 miles of secondary routes in extreme weather conditions.
- 568 formal complaints were received in 2017, 10 were upheld by Local Government and Social Care Ombudsman.
Completion of 75% of smallholdings sales (bar one) has been achieved, the remainder are scheduled to be completed by the end of March 2018.
- Work has begun on cascading thousands of ceramic poppies to form the 'Weeping Window' sculpture at Hereford Cathedral. The sculpture is expected to attract up to 2,000 visitors a day and will be on display 14 March to 29 April.
- The Building Better Opportunities Partnership has secured £1.7m European/Big Lottery funding which will help our most disadvantaged people.
- We remain top performing English council in delivery of Neighbourhood Development Plans (NDPs).
- 2,059,271 visits to and 806,271 individuals used our new website in its first year – our website has achieved 4* accessibility rating in 2018.
- Herefordshire is in the top 25% of all local authorities for students going to Oxford and Cambridge.
- Colwall Primary School has had its official opening ceremony: fantastic new facility for generations successfully delivered by the council.
- We are a national leader adopting the Mind Of My Own app enabling children to express views about services, including children with disabilities.
- This month we launch the revised WISH website, there will be a Members' workshop on 20 March.
- Later in March/ April we launch our 'Care Heroes' campaign, aimed directly at attracting people into social care careers.
- The LGA safeguarding peer review took place w/c 26 February which provided a valuable external view to assist in our ambition to become good.
- The LGA Corporate Peer Challenge took place w/c 5th February: encouraging positive feedback with report due in March.
- Karen Wright, our new Director of Public Health, started on 1st March. Karen will be meeting with many of you in the weeks ahead.
- Adam Scott and Martin Samuels leave us at end March. Adam will be retiring and Martin moves onto Dudley MBC. They have both made significant contributions to our Council and we wish them both well.
- Two members of children's services' staff have been invited to attend royal garden parties in recognition of their long service to the council.



Meeting:	Council
Meeting date:	9 March 2018
Title of report:	Council tax setting
Report by:	Cabinet member finance, housing and corporate services

Classification

Open

Decision type

Budget and policy framework

This is not an executive decision

Wards affected

(All Wards);

Purpose and summary

The purpose is to set the council tax and precepts for 2018/19.

At its meeting on 26 January 2018, Council approved the net budget requirement for Herefordshire Council of £144.1m and a council tax requirement of £98.4m on a tax base of 68,177.57 band D equivalents.

As the billing authority, this report seeks approval for the council tax amounts for each category of dwelling in Herefordshire including precepts from West Mercia Police, Hereford and Worcester Fire Authority and Herefordshire parishes for the financial year 2018/19.

Recommendation(s)

That:

(a) the precepting authority details incorporated in appendices 1 to 5, relating to parishes, West Mercia Police and Hereford and Worcester Fire Authority be approved in accordance with sections 30(2), 34(3), 36(1) and section 40 of the Local Government Finance Act 1992 (as amended) and that the following amounts be

Further information on the subject of this report is available from
 Josie Rushgrove, Tel: 01432 261867, email: jrushgrove@herefordshire.gov.uk

approved for the year 2018/19 in accordance with sections 31 to 36 of the Local Government Finance Act 1992, Regulation 6 (as amended by the Localism Act 2011):

- (i) £329,365,327 being the estimated aggregate expenditure of the council in accordance with section 31A (2) of the act, including all precepts issued to it by parish councils;
- (ii) £226,656,000 being the estimated aggregate income of the council for the items set out in section 31A (3) of the act (including revenue support grant);
- (iii) £102,709,327 being the amount by which the aggregate at (a)(i) above exceeds the aggregate at (a)(ii) calculated by the council in accordance with section 31A(4) of the act, as its council tax requirement for the year (including parish precepts);
- (iv) £1,506.50 being the amount at (a)(iii) above divided by the amount of the council tax base calculated by the council, in accordance with section 31B of the act, as the basic amount of its council tax for the year (including parish precepts)
- (v) £4,264,327 being the aggregate amount of all special items (parish precepts) referred to in section 34(1) of the act;
- (vi) £1,443.95 being the amount at (iv) above less the result given by dividing the amount at (v) above by the amount of the council tax base calculated by the council, in accordance with section 34(2) of the act, as the basic amount of its council tax for the year for dwellings in those parts of its area to which no parish precept relates (Herefordshire Council band D council tax, excluding parishes)

(b) it is agreed that the net tax base of 68,177.57 band D equivalent properties (being the gross tax base adjusted for an assumed collection rate) used for setting the budget requirement for 2018/19;

- (i) is allocated to band D equivalent dwellings per precept area as shown in appendix 1; and
- (ii) the individual council tax allocations per valuation band of dwelling by parish (including fire and police precepts) as set out in appendix 5.

Alternative options

1. There are no alternative options to setting a council tax. As the billing authority, the council is required to set the overall council tax for the following financial year and Council approved the net tax base on which the precept is in part based at its meeting on 26

January; the remaining precept elements are set by other authorities and the council acts as the collecting agent for those precepted sums.

- Local government legislation requires the council to set council tax each financial year. It also requires that certain categories of income and expenditure and other financial information are provided in accordance with Local Government Finance Act 1992 (as amended by the Localism Act 2011).

Key considerations

- The Local Government Finance Act 1992 (as amended by the Localism Act 2011) sets out the specific amounts to be calculated and approved. This report enables the council to meet its legislative duty and set the council tax for each category of dwelling, including the council tax requirement of the authority.
- Herefordshire Council approved a council tax increase of 4.9% (inclusive of the 2% adult care precept) over 2017/18 at its meeting on 26 January 2018. The council's band D council tax for 2018/19 would be set at £1,443.95.
- The parish precepts for 2018/19 total £4,264,327 amounting to an average band D council tax charge of £62.55 (an average increase of 10.5% over 2017/18) and are detailed in appendix 1.
- The precepts for the Office of the Police and Crime Commissioner for West Mercia, an increase of 3.94%, and Hereford and Worcester Fire Authority, an increase of 2.98%, are shown in appendices 3 and 4.

Council tax calculations

- The calculation of council tax involves several stages and the Local Government Finance Act 1992 requires figures to be calculated including and excluding parish precepts. The following table demonstrates this requirement is met:

	Herefordshire Council £	Parish precepts £	Herefordshire incl. parishes (average) £
Estimated gross expenditure	325,101,000	4,264,327	329,365,327
LESS estimated income	(178,659,000)	Not applicable	(178,659,000)
Net budget requirement	146,442,000	4,264,327	150,706,327
LESS retained business rates	(22,005,000)	Not applicable	(22,005,000)
LESS business rates top up grant and s.31 grant	(12,363,000)	Not applicable	(12,363,000)
LESS revenue support grant	(5,373,000)	Not applicable	(5,373,000)
LESS rural sparsity delivery	(5,101,000)	Not	(5,101,000)

grant		applicable	
LESS new homes bonus	(2,577,000)	Not applicable	(2,577,000)
LESS adult social care support grant	(550,000)	Not applicable	(550,000)
LESS collection fund surplus	(28,000)	Not applicable	(28,000)
Council tax requirement	98,445,000	4,264,327	102,709,327
Divided by council net tax base (band D equivalent)	68,177.57	68,177.57	68,177.57
Council tax at band D	£1,443.95	£62.55	£1,506.50

8. The amounts above reflect the final local government financial settlement for 2018/19. This includes the following changes from the draft financial settlement:-
- £1,008k additional rural services delivery grant allocation,
 - £720k S31 compensation grant for under-indexing the business rates multiplier, and
 - £550k adult social care support grant funding.

These changes represent one off grant funding and therefore do not affect the net tax base or council tax requirement as approved by Council in January.

9. These necessary changes to the budget have been accommodated via general reserves as authorised in the recommendation to Council on 26 January 2018. Any use of reserves will be subject to the appropriate governance process.

Council tax amounts

10. Appendices 1 to 5 to this report contain the individual council tax amounts for each category of dwelling as required by the Local Government Finance Act 1992 and associated regulations.
11. Herefordshire Council's band D council tax for 2018/19 is £1,443.95, which is an increase of £67.45 (4.9%) compared to 2017/18.
12. As part of the process we are required to include precepts from other bodies that will be included on council tax bills.
13. The parish precepts for 2018/19 total £4,264,327 amounting to an average band D council tax charge of £62.55. This represents an average increase of 10.5% over 2017/18. This is set out in detail in appendix 1 providing the parish precept requirement and the band D council tax charge for each parish. The charge by each property band, inclusive of the Herefordshire Council charge, is set out in appendix 2.

14. The Office of the Police and Crime Commissioner for West Mercia precept is set out in appendix 3 (£197.07 at band D).
15. The Hereford and Worcester Fire Authority precept is set out in appendix 4 (£81.90 at band D).
16. Appendix 5 provides the impact of all precepts on the council tax bill by detailing the total amount of council tax payable in each parish by property band.

Community impact

17. The council tax is levied to enable the council to resource service delivery in accordance with the corporate plan priorities established by full Council. The proposed increase could result in increasing individuals financial difficulties; this is mitigated by providing payment options, personal budgeting support, the council tax reduction scheme and financial hardship policy.

Equality duty

Under section 149 of the Equality Act 2010, the 'general duty' on public authorities is set out as follows:

A public authority must, in the exercise of its functions, have due regard to the need to -

- (a) eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under this Act;
 - (b) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it;
 - (c) foster good relations between persons who share a relevant protected characteristic and persons who do not share it.
18. The Equality Act 2010 established a positive obligation on local authorities to promote equality and to reduce discrimination in relation to any of the nine 'protected characteristics' (age; disability; gender reassignment; pregnancy and maternity; marriage and civil partnership; race; religion or belief; sex; and sexual orientation). In particular, the council must have 'due regard' to the public sector equality duty when taking any decisions on service changes.
 19. Where a decision is likely to result in detrimental impact on any group with a protected characteristic it must be justified objectively. This means that attempts to mitigate the harm need to be explored. If the harm cannot be avoided, the decision maker must balance this detrimental impact against the strength of legitimate public need to pursue the service change.
 20. We will carry out service specific equality impact assessments for the service specific budget proposals to assess the impact on the protected characteristic as set out in the Equality Act 2010. The duty means that the potential impact of a decision on people with different protected characteristics is always taken into account when these assessments have been completed then we will consider mitigating against any adverse impact identified. There may be an increase in the level of non-payment and requests for debt advice as a result of the increases proposed in this report. This is mitigated through

assistance in meeting payments, personal budgeting support service and financial hardship scheme.

Resource implications

21. The resources required for billing purposes are contained within existing budgets. As in prior years information relating to council tax, including how the money is spent, will be available online and a weblink will be included on issued bills.

Legal implications

22. S30 of the Local Government Act 1992 places a duty on this council, as a billing authority, to set an amount of council tax for the different categories of dwellings, according to the band in which the dwelling falls before 11 March.
23. A notice of the amount set must be published in at least one newspaper circulating in the authority's area within 21 days of the decision.
24. Section 106 of the Local Government Finance Act 1992 precludes a councillor from voting on this decision as a relevant matter, if he or she has an outstanding council tax debt of over two months. If a councillor is present at this meeting he or she must disclose that section 106 applies and may not vote. Failure to comply is a criminal offence.

Risk management

25. That an incorrect precept is applied, this would result in differences between the amount collected and the amount required. Every effort is made to ensure the correct data is gathered and applied to minimise this risk.

Consultees

26. The council consulted with the public on the proposed budget for 2018/19. The council tax charge is determined by the budget requirement as agreed by full Council on 26 January following review of the outcome of the budget consultation.
27. The council has undertaken no consultation on the precepts of other authorities, this is not a matter that the council can undertake.

Appendices

Appendix 1 - Herefordshire Council requirement by parish, including band D equivalent.

Appendix 2 - Council tax for each valuation band, by parish, without the police and fire precepts.

Appendix 3 – The Office of the Police and Crime Commissioner for West Mercia precept requirement for each valuation band.

Appendix 4 - Hereford and Worcester Fire Authority precept requirement for each valuation band.

Appendix 5 - Council tax for each valuation band by parish, including the police and fire precepts.

Background papers

None identified.

APPENDIX 1

Herefordshire Council requirement by Parish, including Band D equivalent

Parish	Parish Precept	Tax Base (Band D)	2018/19 Parish Precept Basic Tax Rate (Band D)	2017/18 Parish Precept Basic Tax Rate (Band D)	% change from 2017/18 to 2018/19	Band D Charge (Parish and Herefordshire Council's Basic Rate - £1.443.95)
	£		£	£	%	£
Abbeydore & Bacton Group Parish Council	9,200	160.11	57.46	57.46	0.00%	1,501.41
Aconbury Parish Meeting	150	37.46	4.00	4.16	(3.85%)	1,447.95
Acton Beauchamp Group Parish Council	6,000	180.05	33.32	30.71	8.50%	1,477.27
Allensmore Parish Council	6,000	262.07	22.89	23.36	(2.01%)	1,466.84
Almeley Parish Council	13,225	260.26	50.81	37.86	34.20%	1,494.76
Ashperton Parish Council	7,425	116.02	64.00	57.73	10.86%	1,507.95
Aston Ingham Parish Council	4,650	209.71	22.17	21.45	3.36%	1,466.12
Avenbury Parish Council	4,000	112.98	35.40	35.97	(1.58%)	1,479.35
Aymestrey Parish Council	10,386	160.69	64.63	34.55	87.06%	1,508.58
Ballingham, Bolstone & Hentland Group Parish Council	12,150	293.79	41.36	34.29	20.62%	1,485.31
Bartestree & Lugwardine Group Parish Council	34,000	841.68	40.40	36.03	12.13%	1,484.35
Belmont Rural Parish Council	60,000	1,322.89	45.36	42.68	6.28%	1,489.31
Birley with Upper Hill Parish Council	3,000	135.13	22.20	18.98	16.97%	1,466.15
Bishop's Frome Parish Council	25,000	341.94	73.11	73.11	0.00%	1,517.06
Bishopstone Group Parish Council	7,700	193.78	39.74	35.95	10.54%	1,483.69
Bodenham Parish Council	14,000	471.07	29.72	28.23	5.28%	1,473.67
Border Group Parish Council	8,000	297.17	26.92	25.17	6.95%	1,470.87
Bosbury and Coddington Parish Council	18,000	368.72	48.82	38.05	28.30%	1,492.77
Brampton Abbots & Foy Group Parish Council	8,000	220.86	36.22	29.21	24.00%	1,480.17
Bredenbury & District Group Parish Council	6,800	160.46	42.38	42.73	(0.82%)	1,486.33
Breinton Parish Council	12,265	398.62	30.77	28.87	6.58%	1,474.72
Bridstow Parish Council	7,000	400.61	17.47	16.39	6.59%	1,461.42
Brilley Parish Council	11,000	119.50	92.05	94.07	(2.15%)	1,536.00
Brimfield and Little Hereford Group Parish Council	10,600	506.17	20.94	18.89	10.85%	1,464.89
Brockhampton with Much Fawley Parish Council	3,600	97.59	36.89	36.35	1.49%	1,480.84
Brockhampton Group Parish Council	8,000	329.15	24.31	21.14	15.00%	1,468.26
Bromyard & Winslow Town Council	233,378	1,395.02	167.29	156.80	6.69%	1,611.24
Burghill Parish Council	20,962	698.77	30.00	30.07	(0.23%)	1,473.95
Callow & Haywood Group Parish Council	7,000	212.32	32.97	30.62	7.67%	1,476.92
Clehonger Parish Council	22,800	482.11	47.29	45.98	2.85%	1,491.24
Clifford Parish Council	5,500	255.21	21.55	20.73	3.96%	1,465.50
Colwall Parish Council	79,734	1,178.26	67.67	67.20	0.70%	1,511.62 }
Malvern Hills Trust (Colwall Parish Council)	41,750		35.43	34.53	2.61%	35.43 }
Cradley Parish Council	34,000	803.08	42.34	41.68	1.58%	1,486.29
Credenhill Parish Council	23,000	638.02	36.05	33.63	7.20%	1,480.00
Cusop Parish Council	8,500	174.88	48.60	49.78	(2.37%)	1,492.55
Dilwyn Parish Council	22,700	304.05	74.66	61.85	20.71%	1,518.61
Dinedor Parish Council	9,000	130.52	68.95	69.29	(0.49%)	1,512.90
Dinmore Parish Meeting	0	9.85	-	-	0.00%	1,443.95
Dormington & Mordiford Group Parish Council	22,445	318.63	70.44	72.02	(2.19%)	1,514.39
Dorstone Parish Council	6,500	184.52	35.23	32.95	6.92%	1,479.18
Eardisland Parish Council	25,408	230.34	110.31	113.09	(2.46%)	1,554.26
Eardisley Group Parish Council	10,000	507.60	19.70	19.76	(0.30%)	1,463.65
Eastnor & Donnington Parish Council	4,000	141.95	28.18	28.32	(0.49%)	1,472.13
Eaton Bishop Parish Council	12,900	191.44	67.38	65.18	3.38%	1,511.33
Ewyas Harold Group Parish Council	46,859	434.05	107.96	82.36	31.08%	1,551.91
Fownhope Parish Council	28,000	426.65	65.63	61.42	6.85%	1,509.58
Foxley Group Parish Council	2,500	163.93	15.25	12.17	25.31%	1,459.20
Garway Parish Council	17,160	173.21	99.07	70.95	39.63%	1,543.02
Goodrich & Welsh Bicknor Group Parish Council	8,979	263.43	34.08	34.03	0.15%	1,478.03
Hampton Bishop Parish Council	10,000	228.58	43.75	49.86	(12.25%)	1,487.70
Hampton Charles Parish Meeting	0	21.42	-	-	0.00%	1,443.95
Hatfield and District Group Parish Council	7,500	204.74	36.63	36.49	0.38%	1,480.58
Hereford City Council	860,825	16,139.85	53.34	49.77	7.17%	1,497.29
Holme Lacy Parish Council	17,000	190.96	89.02	90.73	(1.88%)	1,532.97
Holmer & Shelwick Parish Council	12,950	877.20	14.76	13.38	10.31%	1,458.71
Hope Mansell Parish Council	2,000	131.88	15.17	15.35	(1.17%)	1,459.12
Hope under Dinmore Group Parish Council	10,500	153.49	68.41	66.75	2.49%	1,512.36
How Caple, Sollershope & Yatton Group Parish Council	7,800	159.58	48.88	42.53	14.93%	1,492.83
Humber, Ford & Stoke Prior Group Parish Council	9,989	286.67	34.84	29.95	16.33%	1,478.79
Huntington Parish Council	750	49.31	15.21	17.55	(13.33%)	1,459.16
Kentchurch Parish Council	7,500	101.55	73.86	73.11	1.03%	1,517.81
Kilpeck Group Parish Council	17,600	198.04	88.87	76.69	15.88%	1,532.82
Kimbolton Parish Council	8,452	201.26	41.99	42.24	(0.59%)	1,485.94
Kings Caple Parish Council	6,680	143.91	46.42	46.09	0.72%	1,490.37
Kingsland Parish Council	15,000	474.59	31.61	31.91	(0.94%)	1,475.56
Kingstone & Thruxton Group Parish Council	12,000	427.75	28.05	27.61	1.59%	1,472.00
Kington Rural and Lower Harpton Group Parish Council	6,300	238.28	26.44	24.68	7.13%	1,470.39
Kington Town Council	90,000	883.80	101.83	96.04	6.03%	1,545.78
Kinnersley and District Group Parish Council	5,600	244.49	22.90	17.58	30.26%	1,466.85
Lea Parish Council	14,300	241.34	59.25	55.83	6.13%	1,503.20

APPENDIX 1

Herefordshire Council requirement by Parish, including Band D equivalent

Parish	Parish Precept	Tax Base (Band D)	2018/19 Parish Precept Basic Tax Rate (Band D)	2017/18 Parish Precept Basic Tax Rate (Band D)	% change from 2017/18 to 2018/19	Band D Charge (Parish and Herefordshire Council's Basic Rate - £1.443.95)
Ledbury Town Council	375,771	3,411.15	110.16	97.20	13.33%	1,554.11
Leintwardine Group Parish Council	21,481	441.78	48.62	46.75	4.00%	1,492.57
Leominster Town Council	484,632	3,606.38	134.38	118.40	13.50%	1,578.33
Linton Parish Council	9,000	472.63	19.04	18.95	0.47%	1,462.99
Little Birch Parish Council	5,500	97.17	56.60	47.27	19.74%	1,500.55
Little Dewchurch Parish Council	10,369	182.49	56.82	57.15	(0.58%)	1,500.77
Llangarron Parish Council	14,000	488.60	28.65	19.67	45.65%	1,472.60
Llanwarne & District Group Parish Council	9,500	278.43	34.12	28.89	18.10%	1,478.07
Longtown Group Parish Council	17,030	421.35	40.42	33.58	20.37%	1,484.37
Lower Bullingham Parish Council	12,776	599.21	21.32	21.29	0.14%	1,465.27
Luston Group Parish Council	15,000	380.42	39.43	37.74	4.48%	1,483.38
Lyonshall Parish Council	20,000	287.01	69.68	69.89	(0.30%)	1,513.63
Madley Parish Council	18,900	414.13	45.64	43.44	5.06%	1,489.59
Marden Parish Council	46,000	534.23	86.11	86.12	(0.01%)	1,530.06
Marstow Parish Council	8,500	165.38	51.40	51.50	(0.19%)	1,495.35
Mathon Parish Council	7,468	158.79	47.03	45.16	4.14%	1,490.98
Malvern Hills Trust (Mathon)	5,500		34.64	33.09	4.68%	34.64
Middleton-on-the-Hill and Leysters Group Parish Council	4,223	181.55	23.26	22.94	1.39%	1,467.21
Monkland and Stretford Parish Council	7,700	77.00	100.00	92.09	8.59%	1,543.95
Moreton on Lugg Parish Council	18,500	289.96	63.80	61.05	4.50%	1,507.75
Much Birch Parish Council	6,750	404.32	16.69	16.87	(1.07%)	1,460.64
Much Cowarne Group Parish Council	3,600	209.64	17.17	16.26	5.60%	1,461.12
Much Dewchurch Parish Council	8,000	257.29	31.09	25.38	22.50%	1,475.04
Much Marcle Parish Council	6,376	305.00	20.90	19.55	6.91%	1,464.85
North Bromyard Group Parish Council	9,500	321.31	29.57	26.36	12.18%	1,473.52
Ocle Pychard Parish Council	12,000	260.75	46.02	34.81	32.20%	1,489.97
Orcop Parish Council	9,200	168.73	54.52	55.04	(0.94%)	1,498.47
Orleton Parish Council	25,000	368.63	67.82	70.06	(3.20%)	1,511.77
Pembridge Parish Council	24,000	455.55	52.68	52.73	(0.09%)	1,496.63
Pencombe Group Parish Council	12,000	192.43	62.36	57.22	8.98%	1,506.31
Peterchurch Parish Council	21,660	381.72	56.74	48.86	16.13%	1,500.69
Peterstow Parish Council	7,571	190.63	39.71	38.46	3.25%	1,483.66
Pipe and Lyde Parish Council	3,190	143.56	22.22	19.62	13.25%	1,466.17
Pixley & District Parish Council	7,800	227.85	34.23	28.32	20.87%	1,478.18
Putley Parish Council	9,000	104.55	86.08	89.29	(3.60%)	1,530.03
Pyons Group Parish Council	12,000	356.34	33.68	29.82	12.94%	1,477.63
Richard's Castle (Herefordshire) Parish Council	6,850	123.69	55.38	39.63	39.74%	1,499.33
Ross on Wye Parish Council	448,133	3,885.11	115.35	91.45	26.13%	1,559.30
Sellack Parish Council	6,500	125.66	51.73	39.46	31.09%	1,495.68
Shobdon Parish Council	20,740	324.50	63.91	53.95	18.46%	1,507.86
St. Weonards Parish Council	6,350	150.83	42.10	40.36	4.31%	1,486.05
Stapleton Group Parish Council	8,100	144.80	55.94	38.66	44.70%	1,499.89
Staunton-on-Wye and District Group Parish Council	3,000	197.64	15.18	15.41	(1.49%)	1,459.13
Stoke Edith Parish Meeting (Chairman)	0	42.75	-	-	0.00%	1,443.95
Stoke Lacy Parish Council	7,000	152.09	46.03	40.20	0.00%	1,489.98
Stretton Grandison Group Parish Council	8,000	227.69	35.14	28.64	22.70%	1,479.09
Stretton Sugwas Parish Council	6,500	144.73	44.91	41.40	8.48%	1,488.86
Sutton Parish Council	28,577	392.73	72.77	53.74	35.41%	1,516.72
Tarrington Parish Council	22,000	224.61	97.95	91.92	6.56%	1,541.90
Thornbury Group Parish Council	4,450	183.35	24.27	21.44	13.20%	1,468.22
Titely and District Group Parish Council	10,000	222.34	44.98	33.55	34.07%	1,488.93
Upton Bishop Parish Council	8,864	270.35	32.79	32.98	(0.58%)	1,476.74
Vowchurch & District Group Parish Council	11,215	314.23	35.69	35.90	(0.58%)	1,479.64
Walford Parish Council	26,500	644.97	41.09	40.40	1.71%	1,485.04
Wellington Parish Council	22,500	454.17	49.54	48.14	2.91%	1,493.49
Wellington Heath Parish Council	9,500	234.22	40.56	38.94	4.16%	1,484.51
Welsh Newton & Llanrothal Group Parish Council	12,000	144.02	83.32	63.49	31.23%	1,527.27
Weobley Parish Council	22,118	439.65	50.31	41.00	22.71%	1,494.26
Weston Beggard Parish Council	2,250	82.52	27.27	26.66	2.29%	1,471.22
Weston-under-Penyard Parish Council	12,500	480.46	26.02	26.50	(1.81%)	1,469.97
Whitbourne Parish Council	12,000	350.62	34.23	32.14	6.50%	1,478.18
Whitchurch & Ganarew Group Parish Council	37,750	505.47	74.68	64.84	15.18%	1,518.63
Wigmore Group Parish Council	17,500	356.99	49.02	48.81	0.43%	1,492.97
Withington Group Parish Council	20,000	614.89	32.53	29.71	9.49%	1,476.48
Woolhope Parish Council	10,454	216.36	48.32	44.82	7.81%	1,492.27
Wyeside Group Parish Council	9,720	300.89	32.30	30.75	5.04%	1,476.25
Yarkhill Parish Council	7,788	139.46	55.84	54.90	1.71%	1,499.79
Yarpole Group Parish Council	20,000	334.81	59.74	56.67	5.42%	1,503.69
Total/Average	4,264,327	68,177.57	62.55	56.61	10.49%	1,506.50

Council Tax for each valuation band, by Parish, without the Police & Fire precepts

PARISH	VALUATION BANDS							
	A	B	C	D	E	F	G	H
	£	£	£	£	£	£	£	£
Abbeydore & Bacton Group Parish Council	1,000.94	1,167.76	1,334.59	1,501.41	1,835.06	2,168.71	2,502.35	3,002.82
Aconbury Parish Meeting	965.30	1,126.18	1,287.07	1,447.95	1,769.72	2,091.49	2,413.25	2,895.90
Acton Beauchamp Group Parish Council	984.84	1,148.99	1,313.13	1,477.27	1,805.55	2,133.84	2,462.11	2,954.54
Allensmore Parish Council	977.89	1,140.87	1,303.86	1,466.84	1,792.81	2,118.77	2,444.73	2,933.68
Almeley Parish Council	996.50	1,162.59	1,328.67	1,494.76	1,826.93	2,159.10	2,491.26	2,989.52
Ashperton Parish Council	1,005.30	1,172.85	1,340.40	1,507.95	1,843.05	2,178.15	2,513.25	3,015.90
Aston Ingham Parish Council	977.41	1,140.31	1,303.22	1,466.12	1,791.93	2,117.73	2,443.53	2,932.24
Avenbury Parish Council	986.23	1,150.60	1,314.98	1,479.35	1,808.10	2,136.84	2,465.58	2,958.70
Aymestrey Parish Council	1,005.72	1,173.34	1,340.96	1,508.58	1,843.82	2,179.06	2,514.30	3,017.16
Ballingham, Bolstone & Hentland Group Parish Council	990.20	1,155.24	1,320.27	1,485.31	1,815.38	2,145.45	2,475.51	2,970.62
Bartestree & Lugwardine Group Parish Council	989.56	1,154.49	1,319.42	1,484.35	1,814.21	2,144.07	2,473.91	2,968.70
Belmont Rural Parish Council	992.87	1,158.35	1,323.83	1,489.31	1,820.27	2,151.23	2,482.18	2,978.62
Birley with Upper Hill Parish Council	977.43	1,140.34	1,303.24	1,466.15	1,791.96	2,117.78	2,443.58	2,932.30
Bishop's Frome Parish Council	1,011.37	1,179.93	1,348.50	1,517.06	1,854.19	2,191.31	2,528.43	3,034.12
Bishopstone Group Parish Council	989.12	1,153.98	1,318.83	1,483.69	1,813.40	2,143.11	2,472.81	2,967.38
Bodenham Parish Council	982.44	1,146.19	1,309.93	1,473.67	1,801.15	2,128.64	2,456.11	2,947.34
Border Group Parish Council	980.58	1,144.01	1,307.44	1,470.87	1,797.73	2,124.59	2,451.45	2,941.74
Bosbury and Coddington Parish Council	995.18	1,161.04	1,326.91	1,492.77	1,824.50	2,156.23	2,487.95	2,985.54
Brampton Abbots & Foy Group Parish Council	986.78	1,151.24	1,315.71	1,480.17	1,809.10	2,138.03	2,466.95	2,960.34
Bredenbury & District Group Parish Council	990.88	1,156.03	1,321.18	1,486.33	1,816.63	2,146.93	2,477.21	2,972.66
Breinton Parish Council	983.14	1,147.00	1,310.86	1,474.72	1,802.44	2,130.16	2,457.86	2,949.44
Bridstow Parish Council	974.28	1,136.66	1,299.04	1,461.42	1,786.18	2,110.94	2,435.70	2,922.84
Brilley Parish Council	1,024.00	1,194.66	1,365.33	1,536.00	1,877.34	2,218.67	2,560.00	3,072.00
Brimfield and Little Hereford Group Parish Council	976.59	1,139.36	1,302.12	1,464.89	1,790.42	2,115.96	2,441.48	2,929.78
Brockhampton with Much Fawley Parish Council	987.22	1,151.76	1,316.30	1,480.84	1,809.92	2,139.00	2,468.06	2,961.68
Brockhampton Group Parish Council	978.84	1,141.98	1,305.12	1,468.26	1,794.54	2,120.82	2,447.10	2,936.52
Bromyard & Winslow Town Council	1,074.16	1,253.18	1,432.21	1,611.24	1,969.30	2,327.35	2,685.40	3,222.48
Burghill Parish Council	982.63	1,146.40	1,310.18	1,473.95	1,801.50	2,129.04	2,456.58	2,947.90
Callow & Haywood Group Parish Council	984.61	1,148.71	1,312.82	1,476.92	1,805.13	2,133.33	2,461.53	2,953.84
Clehonger Parish Council	994.16	1,159.85	1,325.55	1,491.24	1,822.63	2,154.02	2,485.40	2,982.48
Clifford Parish Council	977.00	1,139.83	1,302.67	1,465.50	1,791.17	2,116.84	2,442.50	2,931.00
Colwall Parish Council (including Malvern Hills Trust)	1,031.36	1,203.26	1,375.15	1,547.05	1,890.84	2,234.64	2,578.41	3,094.10
Cradley Parish Council	990.86	1,156.00	1,321.15	1,486.29	1,816.58	2,146.87	2,477.15	2,972.58
Credenhill Parish Council	986.66	1,151.11	1,315.55	1,480.00	1,808.89	2,137.78	2,466.66	2,960.00
Cusop Parish Council	995.03	1,160.87	1,326.71	1,492.55	1,824.23	2,155.91	2,487.58	2,985.10
Dilwyn Parish Council	1,012.40	1,181.14	1,349.87	1,518.61	1,856.08	2,193.55	2,531.01	3,037.22
Dinedor Parish Council	1,008.60	1,176.70	1,344.80	1,512.90	1,849.10	2,185.30	2,521.50	3,025.80
Dinmore Parish Meeting	962.63	1,123.07	1,283.51	1,443.95	1,764.83	2,085.71	2,406.58	2,887.90
Dormington & Mordiford Group Parish Council	1,009.59	1,177.86	1,346.12	1,514.39	1,850.92	2,187.46	2,523.98	3,028.78
Dorstone Parish Council	986.12	1,150.47	1,314.83	1,479.18	1,807.89	2,136.60	2,465.30	2,958.36
Eardisland Parish Council	1,036.17	1,208.87	1,381.56	1,554.26	1,899.65	2,245.05	2,590.43	3,108.52
Eardisley Group Parish Council	975.76	1,138.39	1,301.02	1,463.65	1,788.91	2,114.17	2,439.41	2,927.30
Eastnor & Donnington Parish Council	981.42	1,144.99	1,308.56	1,472.13	1,799.27	2,126.41	2,453.55	2,944.26
Eaton Bishop Parish Council	1,007.55	1,175.48	1,343.40	1,511.33	1,847.18	2,183.04	2,518.88	3,022.66
Ewyas Harold Group Parish Council	1,034.60	1,207.04	1,379.47	1,551.91	1,896.78	2,241.65	2,586.51	3,103.82
Fownhope Parish Council	1,006.38	1,174.12	1,341.85	1,509.58	1,845.04	2,180.51	2,515.96	3,019.16
Foxley Group Parish Council	972.80	1,134.93	1,297.07	1,459.20	1,783.47	2,107.74	2,432.00	2,918.40
Garway Parish Council	1,028.68	1,200.12	1,371.57	1,543.02	1,885.92	2,228.81	2,571.70	3,086.04
Goodrich & Welsh Bicknor Group Parish Council	985.35	1,149.58	1,313.80	1,478.03	1,806.48	2,134.94	2,463.38	2,956.06
Hampton Bishop Parish Council	991.80	1,157.10	1,322.40	1,487.70	1,818.30	2,148.90	2,479.50	2,975.40
Hampton Charles Parish Meeting	962.63	1,123.07	1,283.51	1,443.95	1,764.83	2,085.71	2,406.58	2,887.90
Hatfield and District Group Parish Council	987.05	1,151.56	1,316.07	1,480.58	1,809.60	2,138.62	2,467.63	2,961.16
Hereford City Council	998.19	1,164.56	1,330.92	1,497.29	1,830.02	2,162.76	2,495.48	2,994.58
Holme Lacy Parish Council	1,021.98	1,192.31	1,362.64	1,532.97	1,873.63	2,214.29	2,554.95	3,065.94
Holmer & Shelwick Parish Council	972.47	1,134.55	1,296.63	1,458.71	1,782.87	2,107.03	2,431.18	2,917.42
Hope Mansell Parish Council	972.74	1,134.87	1,296.99	1,459.12	1,783.37	2,107.62	2,431.86	2,918.24
Hope under Dinmore Group Parish Council	1,008.24	1,176.28	1,344.32	1,512.36	1,848.44	2,184.52	2,520.60	3,024.72
How Caple, Sollershope & Yatton Group Parish Council	995.22	1,161.09	1,326.96	1,492.83	1,824.57	2,156.31	2,488.05	2,985.66
Humber, Ford & Stoke Prior Group Parish Council	985.86	1,150.17	1,314.48	1,478.79	1,807.41	2,136.03	2,464.65	2,957.58
Huntington Parish Council	972.77	1,134.90	1,297.03	1,459.16	1,783.42	2,107.68	2,431.93	2,918.32
Kentchurch Parish Council	1,011.87	1,180.52	1,349.16	1,517.81	1,855.10	2,192.40	2,529.68	3,035.62
Kilpeck Group Parish Council	1,021.88	1,192.19	1,362.51	1,532.82	1,873.45	2,214.08	2,554.70	3,065.64
Kimbolton Parish Council	990.62	1,155.73	1,320.83	1,485.94	1,816.15	2,146.36	2,476.56	2,971.88
Kings Caple Parish Council	993.58	1,159.17	1,324.77	1,490.37	1,821.57	2,152.76	2,483.95	2,980.74
Kingsland Parish Council	983.70	1,147.66	1,311.61	1,475.56	1,803.46	2,131.37	2,459.26	2,951.12
Kingstone & Thruxton Group Parish Council	981.33	1,144.89	1,308.44	1,472.00	1,799.11	2,126.23	2,453.33	2,944.00
Kington Rural and Lower Harpton Group Parish Council	980.26	1,143.63	1,307.01	1,470.39	1,797.15	2,123.90	2,450.65	2,940.78

Council Tax for each valuation band, by Parish, without the Police & Fire precepts

PARISH	VALUATION BANDS							
	A	B	C	D	E	F	G	H
	£	£	£	£	£	£	£	£
Kington Town Council	1,030.52	1,202.27	1,374.03	1,545.78	1,889.29	2,232.80	2,576.30	3,091.56
Kinnersley and District Group Parish Council	977.90	1,140.88	1,303.87	1,466.85	1,792.82	2,118.79	2,444.75	2,933.70
Lea Parish Council	1,002.13	1,169.15	1,336.18	1,503.20	1,837.25	2,171.29	2,505.33	3,006.40
Ledbury Town Council	1,036.07	1,208.75	1,381.43	1,554.11	1,899.47	2,244.83	2,590.18	3,108.22
Leintwardine Group Parish Council	995.04	1,160.89	1,326.73	1,492.57	1,824.25	2,155.94	2,487.61	2,985.14
Leominster Town Council	1,052.22	1,227.59	1,402.96	1,578.33	1,929.07	2,279.81	2,630.55	3,156.66
Linton Parish Council	975.32	1,137.88	1,300.43	1,462.99	1,788.10	2,113.21	2,438.31	2,925.98
Little Birch Parish Council	1,000.36	1,167.09	1,333.82	1,500.55	1,834.01	2,167.47	2,500.91	3,001.10
Little Dewchurch Parish Council	1,000.51	1,167.26	1,334.02	1,500.77	1,834.28	2,167.78	2,501.28	3,001.54
Llangarron Parish Council	981.73	1,145.35	1,308.98	1,472.60	1,799.85	2,127.09	2,454.33	2,945.20
Llanwarne & District Group Parish Council	985.38	1,149.61	1,313.84	1,478.07	1,806.53	2,134.99	2,463.45	2,956.14
Longtown Group Parish Council	989.58	1,154.51	1,319.44	1,484.37	1,814.23	2,144.09	2,473.95	2,968.74
Lower Bullingham Parish Council	976.84	1,139.65	1,302.46	1,465.27	1,790.89	2,116.51	2,442.11	2,930.54
Luston Group Parish Council	988.92	1,153.74	1,318.56	1,483.38	1,813.02	2,142.66	2,472.30	2,966.76
Lyonshall Parish Council	1,009.08	1,177.27	1,345.45	1,513.63	1,849.99	2,186.36	2,522.71	3,027.26
Madley Parish Council	993.06	1,158.57	1,324.08	1,489.59	1,820.61	2,151.63	2,482.65	2,979.18
Marden Parish Council	1,020.04	1,190.04	1,360.05	1,530.06	1,870.08	2,210.09	2,550.10	3,060.12
Marstow Parish Council	996.90	1,163.05	1,329.20	1,495.35	1,827.65	2,159.95	2,492.25	2,990.70
Mathon Parish Council (includes Malvern Hills Trust (Mathon))	1,017.07	1,186.59	1,356.10	1,525.62	1,864.65	2,203.68	2,542.69	3,051.24
Middleton-on-the-Hill and Leysters Group Parish Council	978.14	1,141.16	1,304.19	1,467.21	1,793.26	2,119.31	2,445.35	2,934.42
Monkland and Stretford Parish Council	1,029.30	1,200.85	1,372.40	1,543.95	1,887.05	2,230.15	2,573.25	3,087.90
Moreton on Lugg Parish Council	1,005.16	1,172.69	1,340.22	1,507.75	1,842.81	2,177.87	2,512.91	3,015.50
Much Birch Parish Council	973.76	1,136.05	1,298.35	1,460.64	1,785.23	2,109.82	2,434.40	2,921.28
Much Cowarne Group Parish Council	974.08	1,136.42	1,298.77	1,461.12	1,785.82	2,110.51	2,435.20	2,922.24
Much Dewchurch Parish Council	983.36	1,147.25	1,311.15	1,475.04	1,802.83	2,130.62	2,458.40	2,950.08
Much Marcle Parish Council	976.56	1,139.33	1,302.09	1,464.85	1,790.37	2,115.90	2,441.41	2,929.70
North Bromyard Group Parish Council	982.34	1,146.07	1,309.79	1,473.52	1,800.97	2,128.42	2,455.86	2,947.04
Ocle Pychard Parish Council	993.31	1,158.86	1,324.42	1,489.97	1,821.08	2,152.18	2,483.28	2,979.94
Orcop Parish Council	998.98	1,165.47	1,331.97	1,498.47	1,831.47	2,164.46	2,497.45	2,996.94
Orleton Parish Council	1,007.84	1,175.82	1,343.79	1,511.77	1,847.72	2,183.67	2,519.61	3,023.54
Pembridge Parish Council	997.75	1,164.04	1,330.34	1,496.63	1,829.22	2,161.80	2,494.38	2,993.26
Pencombe Group Parish Council	1,004.20	1,171.57	1,338.94	1,506.31	1,841.05	2,175.79	2,510.51	3,012.62
Peterchurch Parish Council	1,000.46	1,167.20	1,333.95	1,500.69	1,834.18	2,167.67	2,501.15	3,001.38
Peterstow Parish Council	989.10	1,153.96	1,318.81	1,483.66	1,813.36	2,143.07	2,472.76	2,967.32
Pipe and Lyde Parish Council	977.44	1,140.35	1,303.26	1,466.17	1,791.99	2,117.81	2,443.61	2,932.34
Pixley & District Parish Council	985.45	1,149.69	1,313.94	1,478.18	1,806.67	2,135.15	2,463.63	2,956.36
Putley Parish Council	1,020.02	1,190.02	1,360.03	1,530.03	1,870.04	2,210.05	2,550.05	3,060.06
Pyons Group Parish Council	985.08	1,149.27	1,313.45	1,477.63	1,805.99	2,134.36	2,462.71	2,955.26
Richard's Castle (Herefordshire) Parish Council	999.55	1,166.14	1,332.74	1,499.33	1,832.52	2,165.70	2,498.88	2,998.66
Ross on Wye Town Council	1,039.53	1,212.79	1,386.04	1,559.30	1,905.81	2,252.33	2,598.83	3,118.60
Sellack Parish Council	997.12	1,163.30	1,329.49	1,495.68	1,828.06	2,160.43	2,492.80	2,991.36
Shobdon Parish Council	1,005.24	1,172.78	1,340.32	1,507.86	1,842.94	2,178.02	2,513.10	3,015.72
St. Weonards Parish Council	990.70	1,155.81	1,320.93	1,486.05	1,816.29	2,146.52	2,476.75	2,972.10
Stapleton Group Parish Council	999.92	1,166.58	1,333.23	1,499.89	1,833.20	2,166.51	2,499.81	2,999.78
Staunton-on-Wye and District Group Parish Council	972.75	1,134.88	1,297.00	1,459.13	1,783.38	2,107.64	2,431.88	2,918.26
Stoke Edith Parish Meeting (Chairman)	962.63	1,123.07	1,283.51	1,443.95	1,764.83	2,085.71	2,406.58	2,887.90
Stoke Lacy Parish Council	993.32	1,158.87	1,324.43	1,489.98	1,821.09	2,152.20	2,483.30	2,979.96
Stretton Grandison Group Parish Council	986.06	1,150.40	1,314.75	1,479.09	1,807.78	2,136.47	2,465.15	2,958.18
Stretton Sugwas Parish Council	992.57	1,158.00	1,323.43	1,488.86	1,819.72	2,150.58	2,481.43	2,977.72
Sutton Parish Council	1,011.14	1,179.67	1,348.19	1,516.72	1,853.77	2,190.82	2,527.86	3,033.44
Tarrington Parish Council	1,027.93	1,199.25	1,370.58	1,541.90	1,884.55	2,227.19	2,569.83	3,083.80
Thornbury Group Parish Council	978.81	1,141.95	1,305.08	1,468.22	1,794.49	2,120.77	2,447.03	2,936.44
Titley and District Group Parish Council	992.62	1,158.05	1,323.49	1,488.93	1,819.81	2,150.68	2,481.55	2,977.86
Upton Bishop Parish Council	984.49	1,148.57	1,312.66	1,476.74	1,804.91	2,133.07	2,461.23	2,953.48
Vowchurch & District Group Parish Council	986.42	1,150.83	1,315.23	1,479.64	1,808.45	2,137.26	2,466.06	2,959.28
Walford Parish Council	990.02	1,155.03	1,320.03	1,485.04	1,815.05	2,145.06	2,475.06	2,970.08
Wellington Parish Council	995.66	1,161.60	1,327.55	1,493.49	1,825.38	2,157.27	2,489.15	2,986.98
Wellington Heath Parish Council	989.67	1,154.62	1,319.56	1,484.51	1,814.40	2,144.30	2,474.18	2,969.02
Welsh Newton & Llanrothal Group Parish Council	1,018.18	1,187.87	1,357.57	1,527.27	1,866.67	2,206.06	2,545.45	3,054.54
Weobley Parish Council	996.17	1,162.20	1,328.23	1,494.26	1,826.32	2,158.38	2,490.43	2,988.52
Weston Beggard Parish Council	980.81	1,144.28	1,307.75	1,471.22	1,798.16	2,125.10	2,452.03	2,942.44
Weston-under-Penyard Parish Council	979.98	1,143.31	1,306.64	1,469.97	1,796.63	2,123.29	2,449.95	2,939.94
Whitbourne Parish Council	985.45	1,149.69	1,313.94	1,478.18	1,806.67	2,135.15	2,463.63	2,956.36
Whitchurch & Ganarew Group Parish Council	1,012.42	1,181.15	1,349.89	1,518.63	1,856.11	2,193.58	2,531.05	3,037.26
Wigmore Group Parish Council	995.31	1,161.20	1,327.08	1,492.97	1,824.74	2,156.52	2,488.28	2,985.94
Withington Group Parish Council	984.32	1,148.37	1,312.43	1,476.48	1,804.59	2,132.70	2,460.80	2,952.96
Woolhope Parish Council	994.84	1,160.65	1,326.46	1,492.27	1,823.89	2,155.51	2,487.11	2,984.54

Council Tax for each valuation band, by Parish, without the Police & Fire precepts

PARISH	VALUATION BANDS							
	A	B	C	D	E	F	G	H
	£	£	£	£	£	£	£	£
Wyeside Group Parish Council	984.16	1,148.19	1,312.22	1,476.25	1,804.31	2,132.37	2,460.41	2,952.50
Yarkhill Parish Council	999.86	1,166.50	1,333.15	1,499.79	1,833.08	2,166.37	2,499.65	2,999.58
Yarpole Group Parish Council	1,002.46	1,169.53	1,336.61	1,503.69	1,837.85	2,172.00	2,506.15	3,007.38

The Office of the Police and Crime Commissioner for West Mercia precept requirement for each valuation band

	VALUATION BANDS							
	A	B	C	D	E	F	G	H
	£	£	£	£	£	£	£	£
Office of the Police and Crime Commissioner for West Mercia	131.38	153.28	175.17	197.07	240.86	284.66	328.45	394.14

A precept from Herefordshire Council of £13,435,770 (2017/18 £12,816,882).

The band D council tax charge amounts to £197.07 an increase of £7.47 or 3.94% over the previous year.

APPENDIX 4**Hereford & Worcester Fire and Rescue Service precept requirement for each valuation band**

	VALUATION BANDS							
	A	B	C	D	E	F	G	H
	£	£	£	£	£	£	£	£
Hereford & Worcester Fire and Rescue Service	54.60	63.70	72.80	81.90	100.10	118.30	136.50	163.80

A precept from Herefordshire Council of £5,583,743 (17/18 £5,376,085)

The band D council tax charge for Hereford & Worcester Fire and Rescue Service amounts to £81.90 an increase of £2.37 or 2.98% over the previous year.

APPENDIX 5

Council Tax for each valuation band, by Parish, including the Police & Fire precepts

PARISH	VALUATION BANDS							
	A	B	C	D	E	F	G	H
	£	£	£	£	£	£	£	£
Abbeydore & Bacton Group Parish Council	1,186.92	1,384.74	1,582.56	1,780.38	2,176.02	2,571.67	2,967.30	3,560.76
Aconbury Parish Meeting	1,151.28	1,343.16	1,535.04	1,726.92	2,110.68	2,494.45	2,878.20	3,453.84
Acton Beauchamp Group Parish Council	1,170.82	1,365.97	1,561.10	1,756.24	2,146.51	2,536.80	2,927.06	3,512.48
Allensmore Parish Council	1,163.87	1,357.85	1,551.83	1,745.81	2,133.77	2,521.73	2,909.68	3,491.62
Almeley Parish Council	1,182.48	1,379.57	1,576.64	1,773.73	2,167.89	2,562.06	2,956.21	3,547.46
Ashperton Parish Council	1,191.28	1,389.83	1,588.37	1,786.92	2,184.01	2,581.11	2,978.20	3,573.84
Aston Ingham Parish Council	1,163.39	1,357.29	1,551.19	1,745.09	2,132.89	2,520.69	2,908.48	3,490.18
Avenbury Parish Council	1,172.21	1,367.58	1,562.95	1,758.32	2,149.06	2,539.80	2,930.53	3,516.64
Aymestrey Parish Council	1,191.70	1,390.32	1,588.93	1,787.55	2,184.78	2,582.02	2,979.25	3,575.10
Ballingham, Bolstone & Hentland Group Parish Council	1,176.18	1,372.22	1,568.24	1,764.28	2,156.34	2,548.41	2,940.46	3,528.56
Bartestree & Lugwardine Group Parish Council	1,175.54	1,371.47	1,567.39	1,763.32	2,155.17	2,547.03	2,938.86	3,526.64
Belmont Rural Parish Council	1,178.85	1,375.33	1,571.80	1,768.28	2,161.23	2,554.19	2,947.13	3,536.56
Birley with Upper Hill Parish Council	1,163.41	1,357.32	1,551.21	1,745.12	2,132.92	2,520.74	2,908.53	3,490.24
Bishop's Frome Parish Council	1,197.35	1,396.91	1,596.47	1,796.03	2,195.15	2,594.27	2,993.38	3,592.06
Bishopstone Group Parish Council	1,175.10	1,370.96	1,566.80	1,762.66	2,154.36	2,546.07	2,937.76	3,525.32
Bodenham Parish Council	1,168.42	1,363.17	1,557.90	1,752.64	2,142.11	2,531.60	2,921.06	3,505.28
Border Group Parish Council	1,166.56	1,360.99	1,555.41	1,749.84	2,138.69	2,527.55	2,916.40	3,499.68
Bosbury and Coddington Parish Council	1,181.16	1,378.02	1,574.88	1,771.74	2,165.46	2,559.19	2,952.90	3,543.48
Brampton Abbots & Foy Group Parish Council	1,172.76	1,368.22	1,563.68	1,759.14	2,150.06	2,540.99	2,931.90	3,518.28
Bredenbury & District Group Parish Council	1,176.86	1,373.01	1,569.15	1,765.30	2,157.59	2,549.89	2,942.16	3,530.60
Breinton Parish Council	1,169.12	1,363.98	1,558.83	1,753.69	2,143.40	2,533.12	2,922.81	3,507.38
Bridstow Parish Council	1,160.26	1,353.64	1,547.01	1,740.39	2,127.14	2,513.90	2,900.65	3,480.78
Brilley Parish Council	1,209.98	1,411.64	1,613.30	1,814.97	2,218.30	2,621.63	3,024.95	3,629.94
Brimfield and Little Hereford Group Parish Council	1,162.57	1,356.34	1,550.09	1,743.86	2,131.38	2,518.92	2,906.43	3,487.72
Brockhampton with Much Fawley Parish Council	1,173.20	1,368.74	1,564.27	1,759.81	2,150.88	2,541.96	2,933.01	3,519.62
Brockhampton Group Parish Council	1,164.82	1,358.96	1,553.09	1,747.23	2,135.50	2,523.78	2,912.05	3,494.46
Bromyard & Winslow Town Council	1,260.14	1,470.16	1,680.18	1,890.21	2,310.26	2,730.31	3,150.35	3,780.42
Burghill Parish Council	1,168.61	1,363.38	1,558.15	1,752.92	2,142.46	2,532.00	2,921.53	3,505.84
Callow & Haywood Group Parish Council	1,170.59	1,365.69	1,560.79	1,755.89	2,146.09	2,536.29	2,926.48	3,511.78
Clehonger Parish Council	1,180.14	1,376.83	1,573.52	1,770.21	2,163.59	2,556.98	2,950.35	3,540.42
Clifford Parish Council	1,162.98	1,356.81	1,550.64	1,744.47	2,132.13	2,519.80	2,907.45	3,488.94
Colwall Parish Council (including Malvern Hills Trust)	1,217.34	1,420.24	1,623.12	1,826.02	2,231.80	2,637.60	3,043.36	3,652.04
Cradley Parish Council	1,176.84	1,372.98	1,569.12	1,765.26	2,157.54	2,549.83	2,942.10	3,530.52
Credenhill Parish Council	1,172.64	1,368.09	1,563.52	1,758.97	2,149.85	2,540.74	2,931.61	3,517.94
Cusop Parish Council	1,181.01	1,377.85	1,574.68	1,771.52	2,165.19	2,558.87	2,952.53	3,543.04
Dilwyn Parish Council	1,198.38	1,398.12	1,597.84	1,797.58	2,197.04	2,596.51	2,995.96	3,595.16
Dinedor Parish Council	1,194.58	1,393.68	1,592.77	1,791.87	2,190.06	2,588.26	2,986.45	3,583.74
Dinmore Parish Meeting	1,148.61	1,340.05	1,531.48	1,722.92	2,105.79	2,488.67	2,871.53	3,445.84
Dormington & Mordiford Group Parish Council	1,195.57	1,394.84	1,594.09	1,793.36	2,191.88	2,590.42	2,988.93	3,586.72
Dorstone Parish Council	1,172.10	1,367.45	1,562.80	1,758.15	2,148.85	2,539.56	2,930.25	3,516.30
Eardisland Parish Council	1,222.15	1,425.85	1,629.53	1,833.23	2,240.61	2,648.01	3,055.38	3,666.46
Eardisley Group Parish Council	1,161.74	1,355.37	1,548.99	1,742.62	2,129.87	2,517.13	2,904.36	3,485.24
Eastnor & Donnington Parish Council	1,167.40	1,361.97	1,556.53	1,751.10	2,140.23	2,529.37	2,918.50	3,502.20
Eaton Bishop Parish Council	1,193.53	1,392.46	1,591.37	1,790.30	2,188.14	2,586.00	2,983.83	3,580.60
Ewyas Harold Group Parish Council	1,220.58	1,424.02	1,627.44	1,830.88	2,237.74	2,644.61	3,051.46	3,661.76
Fownhope Parish Council	1,192.36	1,391.10	1,589.82	1,788.55	2,186.00	2,583.47	2,980.91	3,577.10
Foxley Group Parish Council	1,158.78	1,351.91	1,545.04	1,738.17	2,124.43	2,510.70	2,896.95	3,476.34
Garway Parish Council	1,214.66	1,417.10	1,619.54	1,821.99	2,226.88	2,631.77	3,036.65	3,643.98
Goodrich & Welsh Bicknor Group Parish Council	1,171.33	1,366.56	1,561.77	1,757.00	2,147.44	2,537.90	2,928.33	3,514.00
Hampton Bishop Parish Council	1,177.78	1,374.08	1,570.37	1,766.67	2,159.26	2,551.86	2,944.45	3,533.34
Hampton Charles Parish Meeting	1,148.61	1,340.05	1,531.48	1,722.92	2,105.79	2,488.67	2,871.53	3,445.84
Hatfield and District Group Parish Council	1,173.03	1,368.54	1,564.04	1,759.55	2,150.56	2,541.58	2,932.58	3,519.10
Hereford City Council	1,184.17	1,381.54	1,578.89	1,776.26	2,170.98	2,565.72	2,960.43	3,552.52
Holme Lacy Parish Council	1,207.96	1,409.29	1,610.61	1,811.94	2,214.59	2,617.25	3,019.90	3,623.88
Holmer & Shelwick Parish Council	1,158.45	1,351.53	1,544.60	1,737.68	2,123.83	2,509.99	2,896.13	3,475.36
Hope Mansell Parish Council	1,158.72	1,351.85	1,544.96	1,738.09	2,124.33	2,510.58	2,896.81	3,476.18
Hope under Dinmore Group Parish Council	1,194.22	1,393.26	1,592.29	1,791.33	2,189.40	2,587.48	2,985.55	3,582.66
How Caple, Sollershope & Yatton Group Parish Council	1,181.20	1,378.07	1,574.93	1,771.80	2,165.53	2,559.27	2,953.00	3,543.60
Humber, Ford & Stoke Prior Group Parish Council	1,171.84	1,367.15	1,562.45	1,757.76	2,148.37	2,538.99	2,929.60	3,515.52
Huntington Parish Council	1,158.75	1,351.88	1,545.00	1,738.13	2,124.38	2,510.64	2,896.88	3,476.26
Kentchurch Parish Council	1,197.85	1,397.50	1,597.13	1,796.78	2,196.06	2,595.36	2,994.63	3,593.56
Kilpeck Group Parish Council	1,207.86	1,409.17	1,610.48	1,811.79	2,214.41	2,617.04	3,019.65	3,623.58
Kimbolton Parish Council	1,176.60	1,372.71	1,568.80	1,764.91	2,157.11	2,549.32	2,941.51	3,529.82
Kings Caple Parish Council	1,179.56	1,376.15	1,572.74	1,769.34	2,162.53	2,555.72	2,948.90	3,538.68
Kingsland Parish Council	1,169.68	1,364.64	1,559.58	1,754.53	2,144.42	2,534.33	2,924.21	3,509.06
Kingstone & Thrupton Group Parish Council	1,167.31	1,361.87	1,556.41	1,750.97	2,140.07	2,529.19	2,918.28	3,501.94
Kington Rural and Lower Harpton Group Parish Council	1,166.24	1,360.61	1,554.98	1,749.36	2,138.11	2,526.86	2,915.60	3,498.72
Kington Town Council	1,216.50	1,419.25	1,622.00	1,824.75	2,230.25	2,635.76	3,041.25	3,649.50
Kinnersley and District Group Parish Council	1,163.88	1,357.86	1,551.84	1,745.82	2,133.78	2,521.75	2,909.70	3,491.64
Lea Parish Council	1,188.11	1,386.13	1,584.15	1,782.17	2,178.21	2,574.25	2,970.28	3,564.34
Ledbury Town Council	1,222.05	1,425.73	1,629.40	1,833.08	2,240.43	2,647.79	3,055.13	3,666.16
Leintwardine Group Parish Council	1,181.02	1,377.87	1,574.70	1,771.54	2,165.21	2,558.90	2,952.56	3,543.08
Leominster Town Council	1,238.20	1,444.57	1,650.93	1,857.30	2,270.03	2,682.77	3,095.50	3,714.60

Council Tax for each valuation band, by Parish, including the Police & Fire precepts

PARISH	VALUATION BANDS							
	A	B	C	D	E	F	G	H
	£	£	£	£	£	£	£	£
Linton Parish Council	1,161.30	1,354.86	1,548.40	1,741.96	2,129.06	2,516.17	2,903.26	3,483.92
Little Birch Parish Council	1,186.34	1,384.07	1,581.79	1,779.52	2,174.97	2,570.43	2,965.86	3,559.04
Little Dewchurch Parish Council	1,186.49	1,384.24	1,581.99	1,779.74	2,175.24	2,570.74	2,966.23	3,559.48
Llangarron Parish Council	1,167.71	1,362.33	1,556.95	1,751.57	2,140.81	2,530.05	2,919.28	3,503.14
Llanwarne & District Group Parish Council	1,171.36	1,366.59	1,561.81	1,757.04	2,147.49	2,537.95	2,928.40	3,514.08
Longtown Group Parish Council	1,175.56	1,371.49	1,567.41	1,763.34	2,155.19	2,547.05	2,938.90	3,526.68
Lower Bullingham Parish Council	1,162.82	1,356.63	1,550.43	1,744.24	2,131.85	2,519.47	2,907.06	3,488.48
Luston Group Parish Council	1,174.90	1,370.72	1,566.53	1,762.35	2,153.98	2,545.62	2,937.25	3,524.70
Lyonshall Parish Council	1,195.06	1,394.25	1,593.42	1,792.60	2,190.95	2,589.32	2,987.66	3,585.20
Madley Parish Council	1,179.04	1,375.55	1,572.05	1,768.56	2,161.57	2,554.59	2,947.60	3,537.12
Marden Parish Council	1,206.02	1,407.02	1,608.02	1,809.03	2,211.04	2,613.05	3,015.05	3,618.06
Marstow Parish Council	1,182.88	1,380.03	1,577.17	1,774.32	2,168.61	2,562.91	2,957.20	3,548.64
Mathon Parish Council (includes Malvern Hills Trust (Mathon))	1,203.05	1,403.57	1,604.07	1,804.59	2,205.61	2,606.64	3,007.64	3,609.18
Middleton-on-the-Hill and Leysters Group Parish Council	1,164.12	1,358.14	1,552.16	1,746.18	2,134.22	2,522.27	2,910.30	3,492.36
Monkland and Stretford Parish Council	1,215.28	1,417.83	1,620.37	1,822.92	2,228.01	2,633.11	3,038.20	3,645.84
Moreton on Lugg Parish Council	1,191.14	1,389.67	1,588.19	1,786.72	2,183.77	2,580.83	2,977.86	3,573.44
Much Birch Parish Council	1,159.74	1,353.03	1,546.32	1,739.61	2,126.19	2,512.78	2,899.35	3,479.22
Much Cowarne Group Parish Council	1,160.06	1,353.40	1,546.74	1,740.09	2,126.78	2,513.47	2,900.15	3,480.18
Much Dewchurch Parish Council	1,169.34	1,364.23	1,559.12	1,754.01	2,143.79	2,533.58	2,923.35	3,508.02
Much Marcle Parish Council	1,162.54	1,356.31	1,550.06	1,743.82	2,131.33	2,518.86	2,906.36	3,487.64
North Bromyard Group Parish Council	1,168.32	1,363.05	1,557.76	1,752.49	2,141.93	2,531.38	2,920.81	3,504.98
Ocle Pychard Parish Council	1,179.29	1,375.84	1,572.39	1,768.94	2,162.04	2,555.14	2,948.23	3,537.88
Orcop Parish Council	1,184.96	1,382.45	1,579.94	1,777.44	2,172.43	2,567.42	2,962.40	3,554.88
Orleton Parish Council	1,193.82	1,392.80	1,591.76	1,790.74	2,188.68	2,586.63	2,984.56	3,581.48
Pembridge Parish Council	1,183.73	1,381.02	1,578.31	1,775.60	2,170.18	2,564.76	2,959.33	3,551.20
Pencombe Group Parish Council	1,190.18	1,388.55	1,586.91	1,785.28	2,182.01	2,578.75	2,975.46	3,570.56
Peterchurch Parish Council	1,186.44	1,384.18	1,581.92	1,779.66	2,175.14	2,570.63	2,966.10	3,559.32
Peterstow Parish Council	1,175.08	1,370.94	1,566.78	1,762.63	2,154.32	2,546.03	2,937.71	3,525.26
Pipe and Lyde Parish Council	1,163.42	1,357.33	1,551.23	1,745.14	2,132.95	2,520.77	2,908.56	3,490.28
Pixley & District Parish Council	1,171.43	1,366.67	1,561.91	1,757.15	2,147.63	2,538.11	2,928.58	3,514.30
Putley Parish Council	1,206.00	1,407.00	1,608.00	1,809.00	2,211.00	2,613.01	3,015.00	3,618.00
Pyons Group Parish Council	1,171.06	1,366.25	1,561.42	1,756.60	2,146.95	2,537.32	2,927.66	3,513.20
Richard's Castle (Herefordshire) Parish Council	1,185.53	1,383.12	1,580.71	1,778.30	2,173.48	2,568.66	2,963.83	3,556.60
Ross on Wye Town Council	1,225.51	1,429.77	1,634.01	1,838.27	2,246.77	2,655.29	3,063.78	3,676.54
Sellack Parish Council	1,183.10	1,380.28	1,577.46	1,774.65	2,169.02	2,563.39	2,957.75	3,549.30
Shobdon Parish Council	1,191.22	1,389.76	1,588.29	1,786.83	2,183.90	2,580.98	2,978.05	3,573.66
St. Weonards Parish Council	1,176.68	1,372.79	1,568.90	1,765.02	2,157.25	2,549.48	2,941.70	3,530.04
Stapleton Group Parish Council	1,185.90	1,383.56	1,581.20	1,778.86	2,174.16	2,569.47	2,964.76	3,557.72
Staunton-on-Wye and District Group Parish Council	1,158.73	1,351.86	1,544.97	1,738.10	2,124.34	2,510.60	2,896.83	3,476.20
Stoke Edith Parish Meeting (Chairman)	1,148.61	1,340.05	1,531.48	1,722.92	2,105.79	2,488.67	2,871.53	3,445.84
Stoke Lacy Parish Council	1,179.30	1,375.85	1,572.40	1,768.95	2,162.05	2,555.16	2,948.25	3,537.90
Stretton Grandison Group Parish Council	1,172.04	1,367.38	1,562.72	1,758.06	2,148.74	2,539.43	2,930.10	3,516.12
Stretton Sugwas Parish Council	1,178.55	1,374.98	1,571.40	1,767.83	2,160.68	2,553.54	2,946.38	3,535.66
Sutton Parish Council	1,197.12	1,396.65	1,596.16	1,795.69	2,194.73	2,593.78	2,992.81	3,591.38
Tarrington Parish Council	1,213.91	1,416.23	1,618.55	1,820.87	2,225.51	2,630.15	3,034.78	3,641.74
Thornbury Group Parish Council	1,164.79	1,358.93	1,553.05	1,747.19	2,135.45	2,523.73	2,911.98	3,494.38
Titley and District Group Parish Council	1,178.60	1,375.03	1,571.46	1,767.90	2,160.77	2,553.64	2,946.50	3,535.80
Upton Bishop Parish Council	1,170.47	1,365.55	1,560.63	1,755.71	2,145.87	2,536.03	2,926.18	3,511.42
Vowchurch & District Group Parish Council	1,172.40	1,367.81	1,563.20	1,758.61	2,149.41	2,540.22	2,931.01	3,517.22
Walford Parish Council	1,176.00	1,372.01	1,568.00	1,764.01	2,156.01	2,548.02	2,940.01	3,528.02
Wellington Parish Council	1,181.64	1,378.58	1,575.52	1,772.46	2,166.34	2,560.23	2,954.10	3,544.92
Wellington Heath Parish Council	1,175.65	1,371.60	1,567.53	1,763.48	2,155.36	2,547.26	2,939.13	3,526.96
Welsh Newton & Llanrothal Group Parish Council	1,204.16	1,404.85	1,605.54	1,806.24	2,207.63	2,609.02	3,010.40	3,612.48
Weobley Parish Council	1,182.15	1,379.18	1,576.20	1,773.23	2,167.28	2,561.34	2,955.38	3,546.46
Weston Beggard Parish Council	1,166.79	1,361.26	1,555.72	1,750.19	2,139.12	2,528.06	2,916.98	3,500.38
Weston-under-Penyard Parish Council	1,165.96	1,360.29	1,554.61	1,748.94	2,137.59	2,526.25	2,914.90	3,497.88
Whitbourne Parish Council	1,171.43	1,366.67	1,561.91	1,757.15	2,147.63	2,538.11	2,928.58	3,514.30
Whitchurch & Ganarew Group Parish Council	1,198.40	1,398.13	1,597.86	1,797.60	2,197.07	2,596.54	2,996.00	3,595.20
Wigmore Group Parish Council	1,181.29	1,378.18	1,575.05	1,771.94	2,165.70	2,559.48	2,953.23	3,543.88
Withington Group Parish Council	1,170.30	1,365.35	1,560.40	1,755.45	2,145.55	2,535.66	2,925.75	3,510.90
Woolhope Parish Council	1,180.82	1,377.63	1,574.43	1,771.24	2,164.85	2,558.47	2,952.06	3,542.48
Wyeside Group Parish Council	1,170.14	1,365.17	1,560.19	1,755.22	2,145.27	2,535.33	2,925.36	3,510.44
Yarkhill Parish Council	1,185.84	1,383.48	1,581.12	1,778.76	2,174.04	2,569.33	2,964.60	3,557.52
Yarpole Group Parish Council	1,188.44	1,386.51	1,584.58	1,782.66	2,178.81	2,574.96	2,971.10	3,565.32



Meeting:	Council
Meeting date:	Friday 9 March 2018
Title of report:	Leader's report to Council
Report by:	Leader of the Council

Classification

Open

Decision type

This is not an executive decision

Wards affected

(All Wards);

Purpose and summary

To receive a report from the leader on the activities of the executive (cabinet) since the meeting of Council in October 2017 as required by the constitution and to provide transparency about decisions taken by the executive.

Recommendation(s)

That:

- (a) the report be noted.

Alternative options

1. There are no alternative options; it is a requirement of the council's constitution.

Key considerations

2. A list of the decisions taken by cabinet and cabinet members since the last report to Council (covering the period between 18 September 2017 and 23 February 2018) is provided at appendix 1. Details of all these decisions, and of those taken by officers under delegated authority, are published on the councillors and democracy pages of the

council's website. Four key decisions were taken under the general exception provisions (giving more than five but less than 28 days' notice). One non-key decision was taken under the urgency provisions (less than five days' notice). One executive decision was subject to call in. Following consideration of the recommendations from General Scrutiny Committee the original decision to confirm the new policy regarding waste disposal from Charity Shops was confirmed. However, having regard to the scrutiny committee's views, clarification was provided as to how permits would be issued in the most cost effective way, and that the council would work in partnership with charity shops to promote use of charity shop services by Herefordshire residents and to reduce the amount of waste charity shops produce.

3. When I became leader in 2013 it was obvious that the council would have to make some difficult decisions if it was to continue to provide important services to residents. We assessed then that the full challenge by 2019/20 would be savings of at least £87m.
4. Had we not changed radically, we would not have been able to continue. Many at that time suggested that those changes would devastate our ability to function, let alone improve our services and deliver major projects.
5. But we did, by retaining the ambition to improve and work with much reduced funding.
6. 2016/17 was the fourth consecutive year that we worked within much reduced budgets whilst carefully building up reserves against future needs. So far we have reduced spending by £67m and are on track for 2019/20.
7. That is an extraordinary achievement by the entire council team - every member of staff, managers at every level and every councillor. Whilst many councils have struggled with reduced income, Herefordshire has been agile, operationally focussed, had a clear strategic direction, strengthened its finances, and has delivered.
8. Working with the local government family we continue to lobby central government for resources to support the pressures facing local government and to ensure that any resources available are distributed in the most equitable way possible. On 19 December the Government launched a further consultation regarding the Fairer Funding formula and we will submit a response to that consultation to ensure that Herefordshire's case continues to be made.
9. The new Hereford City link road opened successfully in December on time and within budget. The road marks a significant milestone in the regeneration of Hereford city. As part of further improvements, the road unlocks previously unseen and under-utilised inner city land for development, and plans can now be taken forward for the site to build new homes, a transport hub at the Hereford Railway Station, new public services buildings and university accommodation.
10. Following Cabinet's decision in January to continue developing a scheme for the much-needed bypass for Hereford, the consultation regarding options for the route of the bypass remains live on the council's website until 20 March.
11. The Planning and Regulatory Committee unanimously approved our hybrid planning application for the Model Farm Business Park on Wednesday 21 February 2018. Following the planning approval and Council's inclusion of the project in the approved capital programme, officers are now developing the business case for the scheme.

12. Our Fastershire broadband programme has ensured that 84% of premises in Herefordshire can now access superfast broadband of over 30Mbps and above from a starting point of less than 1% of premises able to access a fibre service in 2012. The second phase of the broadband delivery is now underway with Gigaclear operating in the county to deliver fibre directly to the home.
13. Since my last report to Council, Cabinet's recommendations have informed Council's decision to set the budget for the coming year. Although undeniably challenging we are well on our way to delivering budget savings of some £96m between 2010 and 2021 yet continue every day to help protect around 2,500 vulnerable adults and 1,000 children and young people (including 300 children in our care). I make no apologies for restating here some of our recent achievements many of which are set out in the [position statement](#) written for the recent Local Government Association corporate peer challenge, which include:
- A three year improvement in pupil attainment in all key stages
 - Improving early years' outcomes from amongst the lowest in England to the top quartile of performance
 - Increased the number of foster carers by 9% against a backdrop of nationally reducing numbers
 - Reduced agency staffing in the last year by 50%
 - Significantly improved adult social care client satisfaction to among the best in the country
 - Achieved the highest specific target for reducing delayed transfers of care in 2017 of any county in the country
 - Worked with external partners to produce a business case which secured £23m of government funding to establish a new university in Hereford; we have agreed to become the accountable body for the public funding supporting delivery of the project and funds are already being drawn down by the university team
 - Delivered a new livestock market and a £90m privately funded retail and leisure development on the old livestock market site
 - Provided a combined Job Centre and customer service centre in partnership with the Department for Work and Pensions, to provide easier access in a more cost efficient way than running two separate centres
 - Progressed plans for a by-pass for Hereford city and delivered major infrastructure improvements to the city and county road network
 - Completed a member-led review of the council's constitution
 - Built HARC- an energy-efficient purpose-built 'passivhaus' archive and records building with room for service-sharing and modern facilities
 - Successfully delivered the Hereford Enterprise Zone, creating over 600 jobs
 - In partnership with Worcestershire County Council opening a new energy from waste plant
 - Launched a new resident-focused website which achieved a 4 star SOCITM rating and two industry awards.
 - Leisure centres transferred to HALO leading to much improved facilities for the public and saving us the cost of running them
 - Our excellent relationship with the Marches Local Enterprise Partnership has secured some £60m in external funding
 - Resurfaced 19% of the county roads
14. At the time of writing we are awaiting the report from the peer challenge but the initial feedback found that our financial position was sound, that we had achieved much to be proud of, we had strong partnerships regionally and locally, and we had good plans in place going forward. Of course there were areas for improvement, such as building

stronger relationships with parish councils and communities, which we need to address and will consider in more detail once we have the report, but it is assuring to have confirmation that we have a good understanding of our own position. The findings from the peer team will be reported to Cabinet when available.

15. In December 2017 I made a number of changes to cabinet portfolio responsibilities and the revised portfolio details are set out in full at appendix 2. This is my last report to Council as Leader following my decision to step down today from that position; it will be a matter for the new Leader to determine future portfolio allocations. Any changes will of course be published on the council's website and reported to Council for information in due course. I would like to place on record my gratitude for the dedication shown by cabinet colleagues past and present during my time as Leader with particular reference to Cllr. Roger Phillips. I feel that his contribution to this county has never been fully recognised. The work of all cabinet members has been much appreciated.
16. I would like to end by encouraging you all to remain focussed on what matters to the people we serve – ensuring the provision of high quality services that meet their needs, growing our economy, enabling communities and individuals to take responsibility for their own futures, and using what resources we have available to us wisely. Herefordshire as a county, and the council as an organisation, is resilient, creative, and innovative; both are full of people who care greatly about the county and its future. We will, on occasion, have our differences of opinion, but should not allow those differences to adversely affect the way we work together or minimise the huge area of common ground that we all share. It has been an honour and I am immensely proud to have had the opportunity to lead the council through some challenging times and look forward confidently to its continued success.

Community impact

17. The community impact of any decisions of the executive have been set out within the relevant decision report and taken into consideration at the time the decision was taken. Reporting to Council the activities of the executive demonstrates the council's commitment to the code of corporate governance principle of implementing good practices in transparency, reporting and audit to deliver effective accountability.

Equality duty

18. Under section 149 of the Equality Act 2010, the 'general duty' on public authorities is set out as follows:

A public authority must, in the exercise of its functions, have due regard to the need to -
 - (a) eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under this Act;
 - (b) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it;
 - (c) foster good relations between persons who share a relevant protected characteristic and persons who do not share it.
19. The public sector equality duty (specific duty) requires us to consider how we can positively contribute to the advancement of equality and good relations, and demonstrate that we are paying 'due regard' in our decision making in the design of policies and in the

delivery of services. As this is a decision on back office functions, we do not believe that it will have an impact on our equality duty. However these considerations are set out in each of the relevant reports informing the decisions listed at appendix 1.

Resource implications

20. There are no financial implications arising from the recommendations of this report. The financial implications of any decisions of the executive listed at appendix 1 have been set out within the relevant decision report and taken into consideration at the time the decision was taken.

Legal implications

21. There are no legal implications arising from the recommendations of this report. The legal implications of any decisions of the executive listed at appendix 1 have been set out within the relevant decision report and taken into consideration at the time the decision was taken.

Risk management

22. There are no risks arising from the recommendations of this report. The risks of any decisions of the executive listed at appendix 1 have been set out within the relevant decision report and taken into consideration at the time the decision was taken.

Consultees

23. None.

Appendices

Appendix 1: executive decisions taken

Appendix 2: Cabinet portfolios

Background papers

None identified.

Executive decisions taken between 27 September 2017 and 23 February 2018

	Decision and purpose	Decision date	Taken by
1.	Discretionary Business Rates Revaluation Relief Policy To review and agree the draft new Discretionary Business Rates Revaluation Relief Policy	18.09.17	Cabinet member corporate strategy and budget
2.	Community Commissioning Model for Public Realm Services To approve for the implementation of the commissioning model, to enable communities to procure public realm services	29.09.17	Cabinet member transport and roads
3.	Herefordshire intensive placement support service and therapeutic intervention support service To approve a procurement exercise for the provision of the Herefordshire intensive placement support service and therapeutic intervention support service	28.09.17	Cabinet
4.	The introduction of an open approved list for the delivery of home care services (Care @ Home) To agree revised arrangements for the provision of commissioned home care services.	28.09.17	Cabinet
5.	Youth Justice Plan 2017-18 To recommend the Youth Justice Plan 2017/18 for approval by Council	28.09.17	Cabinet
6.	Traveler Sites Development Plan Document To recommend that the draft pre-submission Travelers Sites Development Plan Document for approval by Council	28.09.17	Cabinet
7.	The rescheduling of debt repayment costs To recommend a revised debt rescheduling methodology to Council	28.09.17	Cabinet
8.	Local Flood Risk Management Strategy (General exception) To approve the Herefordshire local flood risk management strategy.	28.09.17	Cabinet
9.	Honouring the Canary Girls To agree the preferred options for honouring the 'canary girls' following the Council's approval to commemorate and remember the 3500 plus women who worked in the munitions factory in Rotherwas during the first and second world wars.	02.10.17	Cabinet member contracts and assets
10.	Adoption of the Vowchurch and District Group neighbourhood development plan and consequential updates to the countywide policies map	16.10.17	Cabinet member infrastructure

	Decision and purpose	Decision date	Taken by
	To make the Vowchurch and District Group neighbourhood development plan as part of the statutory development plan for Herefordshire and approve the consequential updates to the countywide policies map.		
11.	Adoption of the Kings Cople neighbourhood development plan and consequential updates to the countywide policies map To make the Kings Cople neighbourhood development plan as part of the statutory development plan for Herefordshire and approve the consequential updates to the countywide policies map.	16.10.17	Cabinet member infrastructure
12.	Adoption of the Belmont Rural neighbourhood development plan and consequential updates to the countywide policies map To make the Belmont Rural neighbourhood development plan as part of the statutory development plan for Herefordshire and approve the consequential updates to the countywide policies map.	16.10.17	Cabinet member infrastructure
13.	Adoption of the Kingsland neighbourhood development plan and consequential updates to the countywide policies map To make the Kingsland neighbourhood development plan as part of the statutory development plan for Herefordshire and approve the consequential updates to the countywide policies map.	16.10.17	Cabinet member infrastructure
14.	Joint municipal waste management strategy review To update the joint municipal waste management strategy (JMWMS) for Herefordshire and Worcestershire	12.10.17	Cabinet member contracts and assets
15.	Local flood risk management strategy To make any amendments to the Herefordshire local flood risk management strategy deemed necessary in relation to the points raised during the meeting of cabinet on 28 September 2017.	18.10.17	Cabinet member infrastructure
16.	Herefordshire's application to be a business rate pool pilot for 2018/19 (special urgency) To approve Herefordshire Council's application to be a pilot area for 100% business rate retention in 2018/19 in a pooling arrangement with Shropshire Council and Telford and Wrekin Council.	26.10.17	Cabinet
17.	Response to the LGA Peer Review of Museums, Libraries and Archives To consider the recommendations of the Peer Review conducted by the LGA with associated action plan and linked strategies.	26.10.17	Cabinet member contracts and assets
18.	Highway Maintenance Challenge Fund Works - Mitigation of impact due to exceptional periods of road closure	30.10.17	Cabinet member transport and roads

	Decision and purpose	Decision date	Taken by
	(General exception) To consider the impact on Herefordshire's small businesses as a consequence of the works that are required to deliver the successful bid to the Departments for Transport's Tranche 2A of the Local Highways Maintenance Challenge Fund, the options by which that impact can be mitigated and decide on the action that shall be taken to mitigate the impact of these works on small businesses.		
19.	Nursery education funding agreement 2017 To approve the Herefordshire nursery education funding agreement that is based upon the model agreement that the Department for education has advised all local authorities to adopt..	26.10.17	Cabinet
20.	Passenger Transport Services - Dynamic Purchasing System To approve the establishment of a new dynamic purchasing system for the procurement of all passenger transport service and replace existing frameworks.	26.10.17	Cabinet
21.	Commissioning intentions for universal and early help services for children, young people and families' Agreement to tender for new health visiting and school nursing services as part of a revised approach to the delivery of early years and early help services.	26.10.17	Cabinet
22.	Herefordshire's a Great Place Scheme, Match Funding To approve a contribution of £13k per annum for 3 years be awarded to the Rural Media Charity to support the Herefordshire's a Great Place project.	01.11.17	Cabinet Member contracts and assets
23.	Waste Management Charging To approve the introduction of new charges and changes to existing waste management charging	03.11.17	Cabinet member contracts and assets
24	Continued resourcing for legal disputes To approve the additional allocation of resources required to meet ongoing demands placed upon the council resulting from the need to effectively respond to a legal dispute, over and above that already agreed.	09.11.17	Cabinet member economy and corporate services
25	Development and regeneration programme procurement completion To approve the expenditure required to complete the procurement of the development and regeneration provider including a financial assessment of the identified preferred bidder. The financial assessment is required as part of the due diligence process to ensure that the preferred bidder is of sufficient financial standing to enter into the contract. The assessment will support the chief finance officer in deciding whether to support the award of the contract.	09.11.17	Cabinet member contracts and assets

	Decision and purpose	Decision date	Taken by
26	Charity Waste Shop Disposal To approve changes to the service which permits charity shops to dispose of their waste free of charge at Herefordshire Council's waste transfer stations	13.11.17 (subject to call in see item 65)	Cabinet member contracts and assets
27	Herefordshire's Better Care Fund (BCF) and Integration Plan 2017-2019 and extension of s.75 agreement To agree the extension of the existing section 75 agreement to March 2019 and note the council's contribution to the Herefordshire's Better Care Fund (BCF) and Integration Plan 2017-2019	16.11.17	Cabinet
28	South Wye Transport Package To confirm the making of the Compulsory Purchase Order (CPO) and Side Roads Order (SRO) and to approve the procurement of a contractor for the Southern Link Road (SLR).	16.11.17	Cabinet
29	End of September corporate budget and performance report 2017/18 To consider performance for the first 6 months of 2017/18 and the projected budget outturn for the year	16.11.17	Cabinet
30	Extension and variation of housing related support contracts To approve the extension of contracts for accommodation based and floating support and variation of floating support contract	17.11.17	Cabinet member finance, housing and ICT
31	Introduction of local controls regarding the release of sky lanterns and helium balloons To agree the executive response to the motion to Council seeking restriction on the use of sky lanterns and to introduce local controls regarding the use of sky lanterns at Council run events, private events that are undertaken on Council owned or leased land. To seek to use a model licensing condition, for applicants to offer on their application or members to apply when applications come before them, as a way to curtail the use of sky lanterns on private sites i.e licensed wedding venues and licensed premises.	21.11.17	Cabinet member economy and corporate services
32	Hereford City Centre Transport Package - Programme Update To update the cabinet member of the current position regarding Hereford City Centre Transport Package (HCCTP) and progress of the city link road and to approve the next steps regarding the design of other package measures.	24.11.17	Cabinet member infrastructure
33	Adoption of the Cusop neighbourhood development plan and consequential updates to the countywide policies map	27.11.17	Cabinet member corporate strategy and budget

	Decision and purpose	Decision date	Taken by
	To make the Cusop neighbourhood development plan as part of the statutory development plan for Herefordshire and approve the consequential updates to the countywide policies maps.		
34	Adoption of the Peterchurch neighbourhood development plan and consequential updates to the countywide policies map To make the Peterchurch neighbourhood development plan as part of the statutory development plan for Herefordshire and approve the consequential updates to the countywide policies maps.	27.11.17	Cabinet member corporate strategy and budget
35	Lease of premises at Harold Street and Franklin Barnes, Hereford Proposed lease of former archive store, Harold Street and Franklin Barnes building.	11.12.17	Cabinet member contracts and assets
36	The Marches and Mid Wales Draft Freight Strategy To advise members on the production of the Marches and Mid Wales Freight Strategy and seek Marches Enterprise Joint Committee endorsement of the Strategy.	13.12.17	Marches Enterprise Joint Committee
37	Draft Marches Local Enterprise Partnership Code of Conduct To approve the draft Marches LEP Code of Conduct and Conflicts of Interest Policy.	13.12.17	Marches Enterprise Joint Committee
38	South Wye Transport Package - Active Travel Measures To consider consultation feed back and to confirm next steps of Active Travel Measures	14.12.17	Cabinet
39	To approve the mobilisation of the development and regeneration programme (General exception) To approve resources to contractualise the development regeneration programme and mobilise	14.12.17	Cabinet
40	Public Accountable Body for NMiTE For Cabinet to agree that Herefordshire council becomes the public accountable body for grant funding towards the new University, namely the new model in technology and engineering (NMiTE).	14.12.17	Cabinet
41	Strategic approach to refugees and asylum seekers in Herefordshire To approve an updated strategic approach to re-settlement of refugees and asylum seekers and the provision of support to them.	14.12.17	Cabinet

	Decision and purpose	Decision date	Taken by
42	Resource Allocation System Direct Award To agree a direct award for the licence of an assessment and resource allocation system to support the personal budget programme for five years to commence from 1 January 2018.	15.12.17	Cabinet member health and wellbeing
43	Town Hall terracotta and stone work repair, including canopy and building façade To approve request to go out to develop the scheme and go out to tender for the works to repair the Town Hall front facade and the front porch.	15.12.17	Cabinet member contracts and assets
44	Extension to Hereford Enterprise Zone business rate reliefs To use locality powers to approve a two year extension to business rate reliefs to new businesses locating on Hereford enterprise zone, capped at the value of business rate growth attained in prior years.	19.12.17	Cabinet member Finance, housing and corporate services
45	Recommissioning of services to support WISH To approve the commissioning plan for services to support the WISH website for implementation in 2018	18.12.17	Cabinet member health and wellbeing
46	Community Learning Disability Service To approve the learning disability community health service contract currently commissioned by the council naturally expires on the 31 December and responsibility to commission the service is transferred back to the Clinical commissioning group (CCG) from the 1 January 2018.	20.12.17	Cabinet member health and wellbeing
47	West Midlands Rail- budget contribution 2018/19 To agree the budget contribution to West Midlands Rail Ltd. for the financial year 2018/19	21.12.17	Cabinet member Transport, Roads and regulatory services
48	Redesign and procurement of a countywide Shared Lives Scheme To approve the redesign and procurement of a countywide Shared Lives Scheme	27.12.17	Cabinet member health and wellbeing
49	Adoption of the Luston Group neighbourhood development plan and consequential updates to the countywide policies map To make the Luston Group neighbourhood development plan as part of the statutory development plan for Herefordshire and approve the consequential updates to the countywide policies maps.	02.01.18	Cabinet member infrastructure

	Decision and purpose	Decision date	Taken by
50	Surrender of Tenancy at Peterchurch Centre To consider the occupational arrangements and costs incurred in respect of use of the Peterchurch centre at Peterchurch church.	12.01.18	Cabinet member contracts and assets
51	HTP Options Consultaion & Phase 2 To consider feedback to HTP Phase 1 consultation and confirm scope of Phase 2 Options consultations	18.01.18	Cabinet
52	16-19 Local Authority Commissioned SEN School: agreement to lease former Broadlands Primary School site Cabinet has previously agreed in principle to provide part of the former site of Broadlands Primary School to enable the creation of a new post 16 special school, to be created and funded through the government's free school programme. This report confirms that the council will provide the site to enable the new school building to be constructed.	18.01.18	Cabinet
53	Marlbrook Primary extension, feasibility and interim works To seek approval to take forward the interim that are necessary to meet September 2018 intake requirements. To go out to tender to seek approval for the appointment of a designer of the remaining feasibility works.	18.01.18	Cabinet
54	Pre-Paid Cards Tender To approve a tender process for pre-paid cards with a revised specification	18.01.18	Cabinet
55	Single Enforcement & Prosecution Policy Following the adoption of a single enforcement and prosecution policy by cabinet in 2012, the purpose of this report is to improve and update this with a revised overarching enforcement and prosecution policy for all regulatory activities undertaken by or on behalf of Herefordshire Council, together with specific supplementary policies	18.01.18	Cabinet

	Decision and purpose	Decision date	Taken by
56	Sustainable Modes to School strategy To adopt the Sustainable Modes to School strategy (SMOTS)	18.01.18	Cabinet
57	HTP Options Consultation & Phase 2 To consider feedback to HTP Phase 1 consultation and confirm scope of Phase 2 Options consultations	18.01.18	Cabinet
58	16-19 Local Authority Commissioned SEN School: agreement to lease former Broadlands Primary School site Cabinet has previously agreed in principle to provide part of the former site of Broadlands Primary School to enable the creation of a new post 16 special school, to be created and funded through the government's free school programme. This report confirms that the council will provide the site to enable the new school building to be constructed.	18.01.18	Cabinet
59	Marlbrook Primary extension, feasibility and interim works To seek approval to take forward the interim that are necessary to meet September 2018 intake requirements. To go out to tender to seek approval for the appointment of a designer of the remaining feasibility works.	18.01.18	Cabinet
60	Pre-Paid Cards Tender To approve a tender process for pre-paid cards with a revised specification	18.01.18	Cabinet
61	Single Enforcement & Prosecution Policy Following the adoption of a single enforcement and prosecution policy by cabinet in 2012, the purpose of this report is to improve and update this with a revised overarching enforcement and prosecution policy for all regulatory activities undertaken by or on behalf of Herefordshire Council, together with specific supplementary policies	18.01.18	Cabinet

	Decision and purpose	Decision date	Taken by
62	Sustainable Modes to School strategy To adopt the Sustainable Modes to School strategy (SMOTS)	18.01.18	Cabinet
63	Schools Budget 2018/19 To approve the Herefordshire schools budget for 2018/19	31.01.18	Cabinet member young people and children's wellbeing
64	Provision and removal of temporary classrooms at Colwall primary school To approve the additional funding to enable the removal of the temporary classrooms and re-instate the land to original condition.	31.01.18	Cabinet member contracts and assets
65	Cabinet member response to general scrutiny committee recommendations on charity shop waste disposal To respond to general scrutiny committee recommendations on proposed changes to free charity shop waste disposal service.	05.02.18	Cabinet member contracts and assets
66	Extension of existing Cleaning and Construction Contracts (General exception) To request an extension of the existing Cleaning and Construction services contract	07.02.18	Cabinet member contracts and assets
67	Poppies: weeping window event - parking provision Review parking provision for: Coaches for the duration of the event Volunteer staff working at the event	07.02.18	Cabinet member transport and regulatory services
68	Commissioning of health checks and targeted Stop Smoking service To approve the direct award for health checks and commissioning of a targeted Stop Smoking service	09.02.18	Cabinet member health and wellbeing
69	Extension to Leominster Cemetery To approve the recommendation to increase the area of Leominster cemetery to safeguard future use and income. The land has already been set aside for this purpose and no additional	09.02.18	Cabinet member transport and regulatory services

	Decision and purpose	Decision date	Taken by
	land purchase is required. The extension will provide 1209 burial spaces and ensure burial provision for the Leominster area for ninety years.		
70	Granting a lease of 20 Widemarsh Street Hereford To approve granting a new lease of retail premises at 20 Widemarsh Street Hereford	09.02.18	Cabinet member contracts and assets
71	Extension to carers support service To approve the extension of the existing carers support service for up to 12 months.	14.02.18	Cabinet member health and wellbeing
72	Amendment to Plough Lane Catering Contract To alter the rental income from the Plough Lane catering contract from a profit sharing arrangement to a fixed monthly rent.	15.02.18	Cabinet member contracts and assets
73	End of December corporate budget and performance report 2017/18 To consider performance for the first 9 months of 2017/18 and the projected budget outturn for the year	15.02.18	Cabinet
74	Variation to West Mercia Energy Joint Agreement It is proposed to vary the Joint Agreement for West Mercia Energy (WME) held by the constituent authorities to enable WME to supply utilities, alongside the supply of energy.	15.02.18	Cabinet
75	Seeking agreement to the recommendation of the Task and Finish Group – Devolution To consider the findings of the security task and finish group - Devolution and to recommend the recommendations to cabinet for consideration.	15.02.18	Cabinet

Section1 - Cabinet member portfolios

Leader (corporate strategy and budget): Councillor Tony Johnson

External liaison support: Councillor Roger Phillips

- Corporate policies and strategy
 - Recommending to Council the revenue and capital budgets, medium term financial strategy, council tax and NNDR
 - Recommending to Council the policy framework
 - Key partnerships and external relationships
 - Local government issues
 - External liaison
 - LGA/CCN
 - European, national and regional matters
 - Local enterprise partnership
 - Policy development, quality assurance, external liaison, localities development, performance improvement and risk assurance relevant to the portfolio
 - Any initiative not specifically allocated to any other portfolio
- } Supported by Cllr Phillips

Contracts and assets: Councillor Harry Bramer

- Major contract negotiation
- Commissioning (strategic)
- Shared services
- Contract management policy
- Council assets/property
- Development partnership
- Waste
- Common land
- Community services
 - Parks and countryside
 - Cultural services
 - Heritage Services
 - Public conveniences
 - Leisure Services
 - Libraries
 - Archives
- Policy development, quality assurance, external liaison, localities development, performance improvement and risk assurance relevant to the portfolio
- Any other specific responsibilities as allocated by the leader

Economy and communications: Councillor David Harlow

- Economic development & regeneration
- Enterprise zone
- Broadband
- Communications strategy
- Policy development, quality assurance, external liaison, localities development, performance improvement and risk assurance relevant to the portfolio
- Any other specific responsibilities as allocated by the leader

Finance, housing and corporate services: Councillor Nigel Shaw

- Agreeing and leading the process for developing the revenue and capital budgets, medium term financial strategy, council tax and NNDR
- Financial policy, income generation, financial control and reporting
- Council tax benefits
- Strategic housing, homelessness, housing allocation and condition
- ICT
- Information governance and modern records
- Customer services
- Equalities and human rights
- Emergency planning and business continuity
- Performance, risk management and improvement framework
- Research and intelligence
- Legal & democratic services including member development and training
- Land charges
- Registration services
- Coroner services
- HR
- Health and safety
- Policy development, quality assurance, external liaison, localities development, performance improvement and risk assurance relevant to the portfolio
- Any other specific responsibilities as allocated by the leader

Health and wellbeing: Councillor Paul Rone

- To provide leadership and ensure coordination across the range of council adult social care services, and through engagement with partners
- Services for vulnerable adults
- Adults' safeguarding
- Public health
- Leadership of health & wellbeing board, and partnership working with the health services
- Lead member for health and social care in accordance with the Health & Social Care Act 2012
- Community safety
- Community engagement & development
- Policy development, quality assurance, external liaison, localities development, performance improvement and risk assurance relevant to the portfolio
- Any other specific responsibilities as allocated by the leader

Infrastructure: Councillor Philip Price

- Transport and highways (policy and strategy)
- Core strategy
- Land drainage, flood alleviation, rivers and waterways
- Planning, conservation and land use strategy
- Environmental promotion, protection & sustainability
- Policy development, quality assurance, external liaison, localities development, performance improvement and risk assurance relevant to the portfolio
- Any other specific responsibilities as allocated by the leader

Transport and regulatory services: Councillor Barry Durkin

- Transport and highways (operations)
- Public rights of way
- Streetscene design, policy and delivery
- Traffic management
- Car parking policy and services
- Bereavement services
- Gypsies and travellers
- Animal health & welfare
- Licensing
- Environmental health
- Trading standards
- Market and fairs
- Policy development, quality assurance, external liaison, localities development, performance improvement and risk assurance relevant to the portfolio
- Any other specific responsibilities as allocated by the leader

Young people and children's wellbeing: Councillor Jonathan Lester (deputy leader)**Support team member (looked after children): Councillor Jenny Hyde**

- To provide leadership and ensure coordination across the range of council children's services, and through engagement with partners, with a particular focus on children and young people's health & wellbeing, safeguarding, education and attainment
- Services for vulnerable young people/children/families
- Children's safeguarding
- Youth offending services
- Lead member for children's services in accordance with the Children's Act 2004
- Leadership and support for schools across the authority
- Post 16 education and training
- Corporate parenting
- Policy development, quality assurance, external liaison, localities development, performance improvement and risk assurance relevant to the portfolio
- Deputise for the leader of the council in his absence
- Any other specific responsibilities as allocated by the leader



Meeting:	Council
Meeting date:	9 March 2018
Title of report:	Motions on notice
Report by:	Solicitor to the Council

Classification

Open

Key decision

This is not an executive decision.

Wards affected

Countywide

Purpose

To consider motions received on notice.

Recommendation

THAT: the motions listed at paragraph 7 are debated and determined by Council.

Alternative options

- 1 There are no alternative options to the recommendation; the constitution makes provision for motions on notice to be debated and decided by Council.

Reasons for recommendations

- 2 To comply with the provisions of the constitution.

Key considerations

- 3 The constitution provides that members of Council may submit written notice of motions for debate at Council. A motion must be signed by the proposer and seconder and submitted not later than midday on the seventh working day before the date of the meeting.
- 4 Motions must be about matters for which the council has a responsibility or which affect the area.
- 5 Motions for which notice has been given will be listed on the agenda in the order in which notice was received unless the member giving notice states, in writing, that they propose to move it to a later meeting or withdraw it.

- 6 Up to one and a half hours will be allocated for debate on notices of motion but that time may be varied at the discretion of the chairman.
- 7 Four notices of motion have been received and are set out below:

Motion – Code of Conduct

(Proposed by Councillor EPJ Harvey, Seconded by Councillor MD Lloyd-Hayes)

The constitution of this Council rightly requires our employees to conform to high standards as regards the declaration of their personal interests. Presently we have not set a similarly high standard for elected members. In the interests of fairness and in line with the standards of selflessness, integrity, objectivity, accountability, openness, honesty and leadership which are required of councillors, I propose that:

This council commits its elected members to the standards for the declaration of their personal interests which it already requires of its employees as regards membership of any organisation which: is not open to the public without formal membership; or requires a commitment of allegiance; or has secrecy about its rules or about the conduct of its members.

Motion – Verge Parking

(Proposed by Councillor BA Baker, Seconded by Councillor SP Anderson)

The damage caused by vehicles being parked carelessly on grass verges is not only unsightly but can add to the costs of maintaining the verges and highways at a time when council resources are already stretched. In light of this largely unregulated activity I move that the executive be asked to consider putting in place suitable controls to restrict parking on grass verges, including the introduction of by-laws.

Motion – Video Casting

(Proposed by Councillor AJP Powers, Seconded by Councillor FM Norman)

Recognising that, following It's Our County's proposal and after a nine month trial period, this council has recently decided to audio-cast public meetings and to adopt these recordings as audio minutes; and knowing that almost all our neighbouring authorities (Gloucestershire, Monmouthshire, Powys and Worcestershire), and many others, already routinely video-cast their meetings – an option originally rejected by this council on cost grounds

That, to align this council with best practice elsewhere, the executive is asked

- a) to re-consider the merits of 'up-grading' from audio to live on-line video streaming so that the public meetings of Herefordshire Council and its elected members would be publically open and visible to those unable to attend, and that the recordings should be archived and made available on-line.**
- b) to consider a trial period for live video streaming, with the opportunity during the trial for feedback from elected members and the public.**

Motion – Eastern River Crossing

(Proposed by Councillor JLV Kenyon, Seconded by Councillor SM Michael)

This council notes that the dates for completion of the western bypass are unknown, that it will not relieve the traffic issues within the city and also it's not its primary purpose.

The executive is asked to investigate and ensure that a protective corridor can be established for an Eastern river crossing from the B4399 at Rotherwas crossing over the B4224 near to the proposed rugby club development through to the A438 close to the Cock of Tupsley.

Community impact

- 8 None arising from the recommendation; if any motion results in a request that the executive (cabinet) take some action the implications of such action will inform any decision by cabinet.

Equality duty

- 9 None arising from the recommendation; if any motion results in a request that the executive (cabinet) take some action the implications of such action will inform any decision by cabinet

Financial implications

- 10 None arising from the recommendation; if any motion results in a request that the executive (cabinet) take some action the implications of such action will inform any decision by cabinet.

Legal implications

- 11 None arising from the recommendation; if any motion results in a request that the executive (cabinet) take some action the implications of such action will inform any decision by cabinet.

Risk management

- 12 None arising from the recommendation; if any motion results in a request that the executive (cabinet) take some action the risks associated with such action will inform any decision by cabinet.

Consultees

- 13 None.

Appendices – none

Background papers – none identified

